SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

THOUBAL COLLEGE

THOUBAL WANGMATABA THOUBAL KHUNOU ROAD
795138
https://tblc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Focusing on the need for inclusive higher education in and around the geographical region of Thoubal District, three young visionaries during the 1960's, namely Shri AK Birendra Singh, Shri Jatishwor Luwang and Shri. I.S Akoijam discussed and conceptualized the idea of establishing a college which would maximize the accessibility of higher education and ease the hardship of pursuing higher education which was till then available only at the State Capital, Imphal. The idea blossomed fruitful on 8th August 1963 with the first Night Shift session being started at the then Chaoyaima High School. The once voluntarily run institution is now a full-fledged Degree College affiliated to Manipur University and approved by UGC under Section 2(f) and 12(b) of UGC Act and apt to receive grant for research and development scheme from various funding agencies. The college was accredited with grade "B" in 2015 during the first cycle by NAAC Accreditation. Further the IQAC of Thoubal College is striving hard for 2nd cycle of NAAC Accreditation.

From a purely Arts College with ten (10) subjects in 1963, the college has grown into a multi-discipline college offering graduate courses in Science and Arts. During the last five years, the college produced toppers and rank holders in the BA/BSc Examination of Manipur University. It runs B.Voc Course under the sponsorship of UGC in 3(Three) trades: (i) Food Processing and Engineering (ii) Tourism and Hospitality Management (iii)Yoga and Nature Cure functioning. It also has one study Centre for IGNOU offering Bachelor Degree Programmes, Bachelor Preparation Programme and Master Degree Programmes in Political Science, Education, History and English.

Thoubal College has also been awarded "Best College" in North East Graduate Congress-2019 held at University of Science and Technology, Meghalaya. Under UGC-NERO, Guwahati, One Indoor Sports Training Centre, One swimming Pool and One Fitness Centre have been constructed in the college. The college is also approved by RUSA for up-gradation to Model College of the district.

Vision

Recognizing the dynamic pattern in contemporary education arena at national and global level, Thoubal College strives to adapt, reaffirm and review its vision to contain demand for such changes. Target and Goals are highlighted for the realization of principle enshrined in the national policy for higher education. The vision of the college, in the broader spectrum, is to be a global leader in Education by establishing global standard education system. Since its inception, Thoubal College seeks to provide utility-based, skill integrated, cost-efficient and top notch quality education thereby empowering the students to cope with and excel in the midst of possible intellectual and psychological challenges.

The college also works with a vision to provide holistic education by combining equal mix of technical excellence, human values and life skills to young minds; to broaden the range of disciplines offered to under-graduate students; to gradually established post-graduate programmes; to motivate research initiatives with practical and social relevance and to impart knowledge for overall development of human personality and promote communal harmony.

Mission

1. Provide lifelong education and training that produces graduates with the skills necessary to sustain individual career success within a global economy.
2. Initiate a leadership position in influencing education and other related public policies; and conducting applied research that will create the new products and services necessary for sustaining the economic health of our external community.
3. Provide high quality, innovative, and responsive education and training programs, including comprehensive education that lead toward certificates, diplomas and applied degrees.
4. Evolving and evaluating new approaches to education, including academic centres of excellence.
5. Alliances with industry and academic partners to enhance collegiate education and applied research thrust.
6. Promote and enhance the unique character of College campus.
7. Provide an effective, supportive, safe, accessible and affordable learning environment using appropriate state-of-the-art information technologies where ever necessary, to support these directions.
8. Uphold a proactive approach to professional development.
9. Deliver an effective, supportive, safe, secure and accessible working environment.
10. Nurture continuous improvement of working relationships at all levels in the college.
11. Sustain and support an operating environment that capitalizes on the unique contributions of our multicultural communities.
12. Attire the students with the skills necessary to respond to the opportunities and challenges associated with ever-changing societal demographics.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Thoubal College has a big campus of about 13 acres of land, picturesque with beautiful slope of nearby hills supporting a refreshing and conducive environment for learning.
- Thoubal College strongly adhere to the principle of holistic, inclusive and futuristic education integrated with unique social and cultural values.
- The college Promotes inclusive and value-based education by encouraging initiatives towards gender sensitization, equity and justice, environmental consciousness as well as health and hygiene.
- Thoubal College campaigns and supports for a culture of eco-friendly practices targeting an environmentally sustainable campus. The College campus is almost plastic free and follows a minimal waste, conservation of energy and protection of biodiversity system.
- The College is well known for its academic, co-curricular and extracurricular achievements. The College was awarded the ’Best College” in North East Graduate Congress-2019 held at University of Science and Technology, Meghalaya.
- It has state- of -the -art Fitness Centre (gym), Sports Complex and Swimming Pool. The college has produced several sports personalities at the inter-university and national level apart from many rank holders at B.A /B.Sc. examinations conducted by Manipur University.
- The College has well qualified faculty members including Ph.D. and M.Phil. Degree holders which help enhance the outcome of teaching-learning process by incorporating new ideas and concepts gained from their research.
- Large number of students are enrolled every year in both Science and Arts subjects.
- The college also has vocational courses i.e., Food Processing, Tourism and

Hospitality Management, Yoga and Nature Cure.

- Oriented for overall wellbeing of the students with effective Student Support Service System and mentoring process.
- The IGNOU Study Centre at Thoubal College runs many correspondent programmes including one on Korean Language.
- An active Internal Quality Assurance Cell (IQAC) plays a central role in the monitoring and maintaining the overall quality of the institution.

Institutional Weakness

- Being a Govt. College, any vaccant post of the faculty staff cannot be filled up by the College as and when required.
- The College has no Career Counselling and Placement Cells.
- Being an undergraduate college that focuses on teaching and learning activities, there is limited scope in intensifying the research rigor in the campus.
- Being an affiliated College, it is bound to follow the curriculum designed by the University and hence there is less scope for flexibility in curriculum design and delivery.
- Limited financial and human resources in the use of digital technology to enhance teaching- learning in campus.
- Lack of residential quarters of staffs.
- Some of the students are found to be belonging to the economically disadvantaged group thereby they take up part-time jobs and works as manual labourers in construction and agricultural sectors, hampers the attendance of the students.
- The college has little facilities for the differently abled students.
- Inadequate space and number of books and journals related to the subjects in the Library of the College due to financial constraints.

Institutional Opportunity

- Strengthening alumni interactions to provide mentorship, internships and career guidance to our students to help both financial and social support.
- After the successful upgradation to " Model Degree College " by RUSA, the College has the opportunity to become an Autonomous College of Multi-Disciplinary one in NEP-2020 having Arts, Science, Vocational and ITEP - courses.
- Presence of many well qualified teachers having Ph.D. and M.Phil., there is opportunity of opening Post Graduate courses both in arts and science subjects.
- Enhancing and promoting Research facilities.
- Setting up of Career Counselling and Placement Cell.
- Improving ICT lab facilities to improve pedagogic techniques.
- Initiating IT based short term courses which will help enhance employability of students in all fields.

Institutional Challenge

- Non-functioning of the existing Hostels due to the lack of infrastructures and man power.
- Lack of teaching staff as per University rules and lack of non-teaching staff
- Initiation of any new academic programme requires a long and complicated procedure for getting permissions from multiple authorities which often delays the process.
- Limited number of companies and industries in the state, limits Students' placement/internship for vocational students.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Thoubal college, Thoubal affiliated to Manipur University, ensures effective curricular is delivered through a well-planned and documented process. Every year, in the new academic session, the academic committee meets to deliberate and draw up the academic calendar and time-table to be followed to cover the syllabus in adequate time. Every department in the college is directed to discuss its departmental meeting to discuss and distribute the work load amongst the faculty members. The academic calendar contains all the important information for the commencement of classes, holidays, internal test and other important occasions in the college.

At the end of every calendar year, institution is committed to integrate issues such as gender, environmental and sustainability, human values and professional ethics into the curriculum through various seminars, workshops and lectures programmed by inviting eminent scholars and experts. In the last five years teachers of the institution has participated in academe council/BOS of affiliating University, Setting of Question paper for UG/P.G Programme, Assessment/Evaluation process of the affiliating University.

Academic Flexibility

- Elective courses are offered in 22 Departments.

- 2 certificate programmes are offered and 58 students were enrolled in the last 5 years in two batches.

-Experiential learning through field work were carried out by 5 (five) departments (Botany, Geography, Zoology, Geology and Statistics) in the last 5 years.

-106 students undertook fieldwork for the last academic year.

-College obtained feedbacks from stakeholders (Students, Teachers, Alumni and parents) to assist in reviewing the curricular aspects and learning in the college.

The IQAC monitors the overall teaching, learning and outcomes conducting meetings with stakeholders to achieve all the curricular aspect of the college.

Teaching-learning and Evaluation

Thoubal College has 69 regular teaching faculty out of 75 sanction post and 1386 student in the latest completed year in the ratio of 20 : 1. Out of 69 regular teachers, we have 26 Ph.D. holders and average teaching experience of full time teachers is 17.46. Also, average enrollment percentage of students for the last 5 years is

53.52. Our college strictly implements the state reservation norm in the admission process and has filled up 71.4 average percentage from the reserved categories.

To improve learning experience in the college, a student centric methods, such as experiential learning, participative learning and problem solving methodological are used for enhancing learning experiences.

Experiential learning includes

1. Practical laboratory
2. Field Visits and Survey

Participative learning involves

1. Events organizing
2. Workshops
3. Social services
4. Cultural activities
5. Sports
6. Debate/Essay Competition etc.

For enhancing solving skills students involved/engaged in student's welfare union. Teacher use ICT tools effectively in times of pandemic to conduct online class, online examination etc. 66 teachers act as a mentor to students in the ratio of 21:1. Students learning outcome is evaluated frequently in the form of mid-term Examination, class test, practical test, and assignment etc. to assess the subject knowledge and to see if course objective are met. The college also conducts remedial coaching classes for slow learners. All the stakeholders like students, teachers, parents and alumni actively involved to achieve all the above goals for the students centric learning and evaluation.

The college imparts several add-on/certificates courses to enable students to acquire employability skills after completion of the course. Students are encouraged to participate in various activities like sports and cultural events in state, national and even international platform which have brought many achievements to the college. Lastly, under this criteria students satisfactory survey regarding teaching learning process was conducted from 1122 students and collected data were analyzed for 907 students.

Research, Innovations and Extension

Thoubal College encourages teachers to engage in research, innovation and extension activities. In the last five (5) years (2016-17, 2017-18, 2018-19, 2019-20 and 2020-21), eight (8) department in the college were awarded 23 Lakh research projects grants by the Government.

- Twenty one (21) seminars/conferences/workshops were conducted by the college.
- One hundred and seven (107) research papers were published in the journals notified on UGC website.
- Forty four (44) books and chapters in edited volumes/books and papers in national/international conference proceedings were published.
- In the last five (5) years (2016-17, 2017-18, 2018-19, 2019-20 and 2020-21), twenty eight (28) extension and outreach programs were conducted by college:

1. 2151 students participated in extension activities
2. Recieved three Awards/recognition and one Best College Award.
3. Involved in flood relief Camp in 2017
4. Involved in Food Mela in 2017 and 2018 at State Level Food Mela and International Sangai Festival.
5. Cleanliness competition was conducted amongst the college departments (Swachata Hi Sewa, Swachch Bharat) from 15th Sept, 2018 to 2nd Oct, 2018.
6. Donated and distributed college made sanitizer and mask on 2021.
7. Blood donation camp was conducted by NSS and NCC of Thoubal College on 23rd April 2017.
8. Foods donated to Destitute Home of Women on 7th Dec, 2020.

- College has two (2) MoUs with Thangjam Agro based Industry Pvt. Ltd. and Kangla Food Pvt. Ltd., Imphal.
- College has two (2) collaborations for internship in 2019-20 and 2020-21 with Raj Medicity and Vishal Mart, Imphal.

Infrastructure and Learning Resources

Thoubal College, under the collective coordination of Construction Committee and Planning Committee, strive to maintain and upgrade its infrastructure and learning resource that are crucial for exerting maximum teaching-learning output. Summarizations of such facilities are:

1. It has 34 Classroom and 3 Seminar Hall each capable of hosting 150 seats. Out of these three Seminar Hall, one (1) Hall is equipped or enable with ITC facilities.
2. It has 11 ICT enabled classroom.
3. It has a Multi-Purpose Hall with 1500 seating capacities.
4. All the Science department of the college has the latest laboratory infrastructure.
5. The college has 93 Computers including 22 Computer attached to Computer Science Department, that has solar power backup facilities.
6. The Campus is enable with Wifi bandwidth 10Mbps.
7. The College has Biotech Hub that provides basic Biotechnology Infrastructure and research facilities.
8. Thoubal College Library sufficiently house books, journal, newspaper etc that satisfy the need of both students and teachers. The Library is partially automated with Library Management system Version 1.0.
9. The College subscribed to N-List both for its teachers and students. It also subscribed to some relevance e-resource.
10. Apart from the regular 200Kv Transformer, the institution have two Power Generators each with capacity of 10Kv back-up Administrative Block and Bio Technology Hub.
11. Sports and Cultural Infrastructure of the Institution includes:

1. Open Playground for Football, Javelin throw, High jump, Long jump, tug-of-war, Handball and Archery Practices.
2. Fitness Centre that houses gym facilities and Hall for Yoga Centre
3. Indoor Stadium attached with 2 Badminton Court and Table Tennis
4. Multipurpose Hall for Cultural activities.
5. Swimming Pool

1. The Institution have separate vehicle parking facilities (2-Wheelers and 4-Wheelers) for both students and Teachers.

2. It has Canteen facilities within the Campus.
3. It has separate Hostel facilities for Boys and Girls in the campus.
4. It has sufficient lavatories for students and staff with female-male separation (Disabled friendly).

Student Support and Progression

1. Thoubal College encourages, supports and helps its eligible students to avail scholarship and other financial assistance from different source like government. An average of 27.86 % of the students (Thoubal College) benefited from scholarship provided by government.
2. The Institution promotes development of its students in soft skills, ICT skills and Life skills like Yoga and Physical fitness.
3. Thoubal College through its efficient Cell like Anti-Ragging Cell, Women's Cell, SC/ST Cell, Minority Community Cell etc.. to ensure that the campus is ragging free and free from all form of discriminations.
4. Out of the total students who completed their graduation in the past 5 years, 13.07% of them have enrolled and pursued for higher education.
5. The institution also encourages its students to participate at various sports and cultural activities besides from academic curriculum. Around 6.2 % of the College students participated in sport and cultural activities. During the past five years, 60 awards or medals were accorded to its students. The College was also awarded the "Best College" at University of Science and Technology, Meghalaya.
6. The institution also facilitates student's active participation, engagement and representation in various administrative, curricular and extracurricular activities through its Student Union, NCC and NSS. Not only does it represent the voice and concern of the student communities, the Union also acts as mediator and maintains connections between students and teaching communities at administrative level. It also regularly organized Cultural Events, Sports Events etc annually.
7. Alumni of Thoubal College, under collective name Thoubal College Alumni Association, extend their support and cooperation to the overall progress and development of the college. It also provides financial assistance and other possible support system from time to time for the welfare of the College.The

Governance, Leadership and Management

The Principal looks after the administration of the college under the direct supervision of the Director (University and Higher Education, Govt. of Manipur). The Principal is, in turn, assisted by Heads of departments, various Committees or Cells which are formed by the Principal herself (himself) and many other stakeholders including college students union in formulating and in executing the vision, plan and mission of the college. Each committee chaired by the Principal comprises of one convener and some other members drawn from the teaching and the non-teaching staffs and is assigned with formulating and executing a policy. The College has an active Teachers' Association which comprises of all regular teachers. The Association also helps the Principal in discharging her administrative duties in many ways. The NCC and the NSS units also help the principal in executing many especially co-curricular activities.

The IQAC of the college is perhaps the most important committee or cell through which the principal plays an important role in formulating every perspective plan and policy by taking into consideration of inputs from all stake-holders. It executes and reviews every policy by setting quality benchmarks for maximum output. Indeed, the IQAC discharges the role of custodian of documentary evidences of all the activities whether academic or

non-academic. The college adopts effective welfare measures for teaching and non-teaching staff with regard to their personal lives and professional developments.

The Performance Appraisal and Annual Report of the Teaching and Non- Teaching Staffs are submitted regularly to the higher authority i.e. Directorate of University and Higher Education. The College has a policy and strategy for mobilising financial resource from various sources including its alumni. In order maintain accountability and transparency,the annualfinancial transactions of the college are subjected to internal and external audit.

Institutional Values and Best Practices

The Institution seeks to provide equal opportunity for all the students. Trough its different Cells, it follws a zero tolerence policy towards any form of gender discrimination. There is a separate Women's Cell that focuses on empowering women and promoting gender equality. The College set up separate Girl's Common room with necessary facilities.

The College is highly conscious and dedtermined in addressing environmental issues and promoting environmental consciousness and sustainability. It has a Green Audit Committee responsible in leading the campus a cleaner, safer and more ecological freindly. Observation of significant days related to environment like Earth Day, Soil Day, Nature Conservation Day, Ozone Protection Day and Pollution Prevention Day and other days of important issues are done regularly in the College.

With the aim of instilling values of responsible citizens, the college organised various activities like cleanliness and tree plantation drive during Gandhi Jayanti and Swachhta Pakhwada Week. Say No to Single use plastic campainged is also held by the volunteers of Ek Bharat Shrestha Bharat.

The institution has a prescribed code of conduct for the students, teachers, administrator and other staff which are to be strictly adhered.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	THOUBAL COLLEGE
Address	Thoubal Wangmataba Thoubal Khunou Road
City	Thoubal
State	Manipur
Pin	795138
Website	https://tblc.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	O. Chaoba Devi	03848-222555	8414015297	-	thoubalcollege@yahoo.com
IQAC / CIQA coordinator	Kh. Jugindro Singh	0384-8222555	7005001510	-	drjugindrokh@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	08-08-1963

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Manipur	Manipur University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	05-10-1980	View Document
12B of UGC	05-10-1980	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Thoubal Wangmataba Thoubal Khunou Road	Semi-urban	13.38	8538.9

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BSc,Computer Science	36	XII Science	English	30	5
UG	BSc,Physics	36	XII Science	English	35	24
UG	BSc,Chemistry	36	XII Science	English	25	20
UG	BSc,Mathematics	36	XII Science	English	25	8
UG	BA,Mathematics	36	XII	English	10	6
UG	BA,Statistics	36	XII	English	10	0
UG	BSc,Statistics	36	XII Science	English	10	2
UG	BSc,Botany	36	XII Science	English	35	34
UG	BSc,Zoology	36	XII Science	English	65	52
UG	BSc,Geology	36	XII Science	English	20	10
UG	BA,Economics	36	XII	English	20	15
UG	BSc,Economics	36	XII Science	English	20	0
UG	BA,Geography	36	XII	English	25	25
UG	BSc,Geography	36	XII Science	English	25	0
UG	BA,Environmental Science	36	XII	English	25	0
UG	BSc,Environmental Science	36	XII Science	English	25	0

UG	BA,English	36	XII	English	50	35
UG	BA,Manipuri	36	XII	English	50	28
UG	BA,Education	36	XII	English	50	21
UG	BA,Political Science	36	XII	English	75	75
UG	BA,History	36	XII	English	50	2
UG	BA,Philosophy	36	XII	English	20	0
UG	BVoc,Food Processing And Engineering	36	XII	English	50	20
UG	BVoc,Tourism And Hospitality Management	36	XII	English	50	46
UG	BVoc,Yoga And Nature Cure	36	XII	English	50	46

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				35				40			
Recruited	0	0	0	0	24	7	0	31	27	11	0	38
Yet to Recruit	0				4				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				20
Recruited	7	2	0	9
Yet to Recruit				11
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				7
Recruited	7	0	0	7
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	10	2	0	11	3	0	26
M.Phil.	0	0	0	1	4	0	9	3	0	17
PG	0	0	0	13	1	0	7	5	0	26
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	2	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1185	0	0	0	1185
	Female	201	0	0	0	201
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

NAAC

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	4	3	3	4
	Female	5	1	0	1
	Others	0	0	0	0
ST	Male	6	6	7	8
	Female	0	1	3	3
	Others	0	0	0	0
OBC	Male	697	659	741	746
	Female	233	191	149	122
	Others	0	0	0	0
General	Male	390	418	317	278
	Female	126	203	56	57
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1461	1482	1276	1219

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Thoubal College has registered for opening ITEP (Integrated Teachers Education Program) in 2023, sponsored by NCTE, Delhi. The duration of the course will be four years. Currently, College is running a value added courses like NCC/NSS, Sports & Yoga, and Vocational Courses. The Institution is preparing to apply for Autonomous status in the future and implement a holistic and multidisciplinary education to develop all capacities of human beings – intellectual, aesthetic, social, physical, emotional and moral in an integrated manner in various fields across the arts, humanities, languages, sciences, social sciences, professional and vocational fields. Students of various streams will be given opportunities to

	learn some either science or social science or humanities as per the choices of the students incorporate more vocational subjects and soft skills. The undergraduate degree will be of either 3 or 4-year duration, with multiple exist options within this period, with appropriate certifications, e.g., a certificate after completing 1 year in a discipline or a field including vocational and professional areas, or a diploma after 2 years of study, or a Bachelor's degree after a 3- year programme. The 4- year multidisciplinary Bachelor's programme, however, shall be preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to focusing on the chosen major and minors as per the choices of the students. The four years may also lead to a degree 'with research' if the student completes rigorous research project in their major area of study. The Thoubal College, Thoubal is ready to have three broad categories – research, teaching and autonomous degree granting Institution in place of the system of affiliated college in the state with holistic and multidisciplinary education with creative combination of subjects, integration of vocational education with flexible curriculums based on multiple entry and exist with proper certification.
2. Academic bank of credits (ABC):	The Academic Bank of Credits (ABC) will be established in the institution ones the Autonomous status is achieved.
3. Skill development:	At present, Thoubal College has three trades of skill development courses sponsored by UGC and one course sponsored by RUSA. The College is ready to introduce more skills development courses in the future if Govt. approves, such as creativity and innovativeness; oral and written communication; health and nutrition; physical education; fitness and sports; collaboration and team work; problem solving and logical reasoning; vocational exposure and skills; digital literacy, coding and computational thinking; ethical and moral reasoning; knowledge and practice of human and constitutional values; gender sensitivity; fundamental duties; citizenship skills and values; evidence-based thinking; sanitation and hygiene; environmental awareness including water and resource conservation and above all knowledge of critical issues facing local communities, state, the country, and the world.

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The institution is preparing to conduct online courses to highlight the integration of Indian knowledge system (teaching based on Indian language including Manipuri Language and culture) along with Indian cultural heritage and tradition. Teaching and learning of Indian languages need to be integrated for improving, experimental, converse and interact in the Indian languages. The institution will give due attention and care with various Indian languages specially on 22 Indian languages of Eight Schedule of the constitution of India with special reference to Manipuri language and local dialects. The institution will also preserve and promote Indian's culture on high priority for the nation's identity as well as for its economy to make "Incredible India." The institution is committed to introduce Indian knowledge system from the rich heritage ancient and eternal Indian knowledge, Indian thought, culture and philosophy in order to guide the students for getting highest human goal and producing great scholar for the contributions to world knowledge in diverse fields such as Yoga, fine arts, astronomy, metallurgy and more based on instilling knowledge of India, methods of quality control and accountability for getting purposes of national pride, self-confidence, self-knowledge, cooperation, and integration based on world- class institution of ancient India such as Takshashila, Nalanda, Vikramshila, and Vallabhi etc. and modern India knowledge including tribal knowledge and indigenous and traditional ways of learning with its varied social, cultural and technological advancement.
5. Focus on Outcome based education (OBE):	The institution is preparing to focus amongst the students on outcome-based education (OBE) emphasizing setting clear standards for observable and measurable outcomes. For this, the college is fully preparing to focus on outcome-based education amongst the student as such: i. To develop the learning skills which will help to combat the challenges that the students face in next level of higher education ii. To develop the academic and professional attitude among the students with full confident of their employable iii. To enable the students to identify basic problems of education and to identify probable solutions iv. To develop intellectual flexibility, creativity, and cultural literacy among the students so that they may engage in life-

	long learning v. To create high scope for self-employment as well as Entrepreneurship development vi. To improve a sound knowledge of education and effects of attitude, behavior and cultural osmosis.
6. Distance education/online education:	Thoubal College has implemented blended mode of learning using MOODLE platforms. The institution is also preparing a special focus on distance education/online education like NITs and IGNOU for maximizing the benefits of digital learning in India. Online tools and platforms like DIKSHA and SWAYAM (study webs of Active learning for Youth Aspiring Minds) will be upgraded with new insight to training content, in-class resources, assessment aids, profiles etc. that will allow seamless interaction. It will also focus on creation of public digital and interoperable infrastructure that can be utilized by multiple platforms. The institution is ready to set up a dedicated unit for promotion of digital learning influencing of internet and world wide web. For this, suitable training and development to be effective online education have already been taken up (with experimental and activity-based learning) during the Covid-19 pandemic. Appropriate existing e-learning platforms and tools such as two-way video and two-way-audio interface for holding online classes have also already been applied/done on Zoom and Moodle keeping in mind the importance of face-to-face in-person learning. A special training/workshop on Moodle has been conducted in the college during academic session 2020-21 and further training will be arranged in due course.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
100	100	100	100	100

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	3	3

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1386	1219	1276	1482	1461

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1275	1275	1275	1275	1275

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
329	324	498	327	365

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
69	70	72	71	63

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
75	75	75	75	75

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 37

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
215.3752	68.38699	77.72807	220.4698	96.49973

4.3

Number of Computers

Response: 93

4.4

Total number of computers in the campus for academic purpose

Response: 83

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Thoubal College is affiliated to Manipur University and all the subjects follow the syllabus prescribed by Manipur University. At the beginning of every new academic session, the Academic Committee of the college meets to deliberate and draw up the Academic Calendar and the timetable to be followed to cover the syllabus in adequate time. Every department is directed to conduct its departmental meeting to discuss and distribute the work load amongst the faculty members. Regular departmental meetings throughout the academic session takes stock of the progress of each teacher and in the event of any concern for non-completion of the syllabus in the given timeframe due to any unforeseen factors, remedial classes are also initiated. Unit tests, assignments, internal assessments, students' seminars, field project report are the means taking formal evaluations. Students are encouraged to give their feedback as well as to meet the concerned faculty members for any problems or doubts that they face with regards to their subjects. Every department gives importance to provide adequate time for revision and clearing of doubts after completion of the syllabus so that students are well prepared and to boost the confidence of the students to face the University examinations.

Learning outside the four walls of the classroom is promoted through study tours or field trips to places where the students can gain further insights into what they study. There is also provision for field visits, study tours and hands on training and industrial visits in some subjects as a part of experiential learning to make the students understand to certain portions of the curriculum. Group discussions, projects works, class seminars, paper presentations, home assignments and encouraged to make the teaching of the curriculum more effective. Subjects like Geology, Geography, statistics, Botany and Zoology have consistently emphasized on experiential learning by taking their students to sites as field Study Tour related to their syllabus to enhance the practical knowledge and experience of their students. The college is well equipped classrooms, smart rooms and library to cater to the needs of both students and teachers. The use of smart rooms and use of ICT facilities available in the College is also encouraged amongst the teachers to make teaching and curriculum delivery more interesting for students. The college also conducts workshops to train faculty members in the use of technology to assist and improve their teaching and enable them to utilize the smart rooms and technology to enhance their curriculum delivery. Departments conduct various seminars and workshops related to their curriculum. The college also invites scholars and eminent personalities to deliver lectures on topics that are relevant for the students to further their knowledge and learning.

The IQAC monitors the overall teaching and learning process by collecting the students’ feedback regularly. Faculty members of the College are constantly encouraged to attend orientation programmes, refresher courses, seminars, conferences, workshops etc to update their knowledge. The institution actively participates in the course design. Not only Students of the College, surrounding youths has acquired the regular facilities of exercise in the fitness centre from this academic year.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Academic Calendar of the college is prepared by the Academic Committee in consultation with the IQAC Coordinator before the commencement of every academic year. The academic calendar contains all the important information for the commencement of classes, holidays, internal tests and other important occasions in the college. The academic calendar is circulated to all the HODs to be displayed in every department as well as on the notice boards of the College for the benefit of the students and staff. The Academic Calendar is also uploaded in the college website for information and compliance.

Thoubal College being an affiliated college of Manipur University, has taken steps to follow the directive of conducting Internal Tests of 30 marks. As per the decision taken by the Academic Council, it was agreed that 2 tests would be conducted in every semester and the best marks out of the 2 tests would be chosen, giving every student a chance to improve his score or the option of having another chance in case the student misses a test due to unavoidable circumstances. The first Internal Test is scheduled to take place 2 months after commencement of classes and the second test after a month of the first test. Mid-term examinations are also held for each and every semester. The Examination Section has been entrusted with declaring the dates of the tests and the necessary arrangements for the smooth conduct of the tests. The examination Section also declares the deadline for submission of marks by the teachers so that they can be compiled and sent to the University in time. Continuous Internal Exams (CIE) also includes assignments, presentations, unit tests, projects and seminars.

The Academic Calendar incorporates “Curriculum enrichment programme” in every academic session to broaden the students learning experience beyond their main course of study. Curriculum enrichment activities are generally in the form of seminars, invitation of scholars or eminent personalities to give talks in their given fields of specialization or contemporary issues, workshops.

Cleaning the college campus, planting trees, and caring for the college environment are all examples of so cial work or community service that take place on a daily basis, especially on days like Gandhi Jayanti on October 2nd and World Environment Day on June 5th. Students, faculty, and staff join forces for a college-wide clean-up effort. The College Week, which is usually held in October-November, reflects the commitment of the College not only for academic excellence but also leisure and recreation. Extracurricular activities such as football, volleyball, basketball, debates, extempore speech, essay writing, skits, musical concerts, fosters sense of identity and belonging among the students. It is a time for the students to relax and enjoy from the stress and pressure of studies and tedious lectures. The College Foundation Day celebrated annually on 8th August also offers an opportunity for curriculum enrichment. Cultural dances, songs and musical performances, distribution of prizes for the various events during College week and felicitation of meritorious students are some of the recurring highlights of the College Foundation Day.

The examination committee of the college displays the time-table for college mid-term and evaluation procedure in the notice board well in advance. The departments prepare their own teaching plans in their

meetings keeping in mind the schedule of college mid-term and evaluation.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. **Academic council/BoS of Affiliating university**
2. **Setting of question papers for UG/PG programs**
3. **Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
4. **Assessment /evaluation process of the affiliating University**

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS/ Elective course system implemented.**

Response: 03

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 2

1.2.2.1 **How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	1	0

File Description	Document
Institutional data in prescribed format	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0.88

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	30	30	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Thoubal College is a premier College in the Thoubal District and as an affiliated College of Manipur University follows the curriculum prescribed by Manipur University. As a result, the General Foundation Course (GFC), Regional Development (RD), and Environmental Science (EVS) are non-credit subjects that every student is required to study during his undergraduate programme, and these courses integrate issues of human values, gender, environment, and sustainability.

Regional Development is a third-semester option that teaches students about Manipur's "society and culture" and investigates the themes of "ethnic fusion and fission." "The Manipur Women and the Changing World" aims to educate students on the gender-culture debate, women's social dynamics, women's economic status, and women's standing.

Environmental Science is a 4th semester obligatory option that incorporates environmental topics into the curriculum. Environmental Science aims to instil a love and concern for the environment in students by teaching them about natural resources, ecosystems, biodiversity, pollution, human population, and social issues relating to the environment.

Through various other methods such as seminars, workshops, lectures by eminent scholars and personalities, and other Programs that are generally organised by the various departments in the beginning and towards the end of every academic year, the institution is committed to integrating issues related to gender, environment and sustainability, human values and professional ethics into the curriculum. A separate Girl's Common Room is available at the college, complete with indoor activities, chairs and tables, and reading materials. A teacher is appointed as Dean of Students' Welfare to take responsibility of the students. Women's safety and security are taken seriously at the college that is why separate washrooms are provided for female students and faculty.

A voluntary blood donation Camp was organized by the NSS on the Patriots Day at Khongjom War Memorial Comlex on-23/04/2018. Thoubal College's National Service Scheme (NSS) section has been in the forefront of developing human values **Swachhata Hi Seva** from the 15th September to the 2nd October, 2018. Students, faculty, and staff at the college are encouraged to be agents of social harmony and national integration by actively participating in NSS programmes that promote a clean and green environment on the college campus. **Swachhata Hi Seva** from the 15th September to the 2nd October, 2018. 11 sapling planting on World Environment Day, June 5th, world population Day, 11July, National Science day, International Women Day, Swatch Pakwada (Cleanliness Week) was observed from 16th-31st January, 2020 in the college and included motivational speeches, pledge-taking, tree plantation, essay competition, slogan writing competition, cleanliness drive. The NSS units of Thoubal College distributed home-made masks to street vendors, policemen on duty, homeless people, water suppliers, village task force on 14th April 2020 in the wake of the Covid-19 Pandemic lockdown imposed by the District Administration. Department of Chemistry, Thoubal College, Thoubal manufactured sanitizer in the College Department and distributed to the staffs. As a part of the Nation wide Celebration of India's 75 Years of Indian Independence "Azadika Amrut Mahotsav" and Anniversary of the Launce of "Dandi March" was celebrated on 12th and 20th March 2021 respectively.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 5

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	5	5	5

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 7.65

1.3.3.1 **Number of students undertaking project work/field work / internships**

Response: 106

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 ***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni***

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 53.52

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1386	1219	1276	1482	1461

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2550	2550	2550	2550	2550

File Description	Document
Institutional data in prescribed format	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 35.18

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
452	450	447	445	449

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Thoubal College begins assessing students' learning levels early in the admission process. Student performance on the previous exam serves as a rough indicator of the student's learning status at the beginning of the semester. In addition, upon admission, students will be advised by the Admissions Board on the program they have chosen. Students' learning levels are assessed through the following programs and activities:

1. Innovative and practical ways of curriculum delivery are used to accommodate students' various learning pace.
2. Unit tests and paper presentations are conducted at the subject teacher's discretion each semester, while internal assessment is done through Assignments or Class Tests.
3. Internal evaluation is used to evaluate students' academic achievement prior to the university's End Semester Examination. This is done to see if the students understand the important topics that are being taught.
4. Under the mentor-mentee scheme, each instructor is assigned a set number of mentees.
5. Students who are more advanced than their peers are encouraged to participate in the subject beyond the scope of the syllabus by providing advanced academic information.
6. Students who are underperforming are allocated remedial classes, and special attention is paid to providing them with the tools they need to improve their grades.
7. For each paper, the lecture period is set at one hour (60 minutes) to allow adequate time for lectures and any questions students may have about the paper.
8. On a case-by-case basis, the teacher can also set up a separate tutorial class. The teacher may provide a unit test after each unit has been completed.
9. In practical subjects, the teacher makes every attempt to conduct as many practical classes feasible.
10. Field trips are also organised for the students' benefit, allowing them to put the concepts and theories gained in the classroom into reality.
11. Students are also encouraged to compete in academic competitions held locally, tatewide, and even nationally, as well as to prepare for competitive exams.
12. Teachers provide unrestricted assistance to promising students in their academic pursuits by providing them with supplemental reading lists and access to internet reading materials.
13. Students who appear to be falling behind are given extra attention, and every effort is made to deter mine the nature of the challenges they are facing, whether they are academic or social.
14. The teacher/mentor assigned to the student has responsibility for the mentee's attendance, test perfo rmance, and mental health.
15. Through group discussions, group projects, and other activities that foster friendship, students are al so encouraged to assist one another in the learning process.
16. The college conduct Remedial Coaching Classes for slow learners.
17. The college offers an NCC unit and three NSS units, which provide excellent opportunities for stud ents to develop a sense of civic responsibility.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 20.09	
File Description	**Document**
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Colleges improve their learning experience by incorporating student-centric methods such as experiential learning, participatory learning, and problem-solving methods. The university-mandated curriculum includes provisions for providing students with an experiential and participatory learning experience in most programs, they are:

Experiential learning in the curriculum:

1. Practical laboratory courses in BSc programs, and in BA Offer from the Department of Education.

2. Field visits and surveys.

Training and social services:

The college imparts several add-on/certificate courses to enable students to acquire additional skills for raising their employability chances after they graduates. Students of B.Voc, Department of Food Processing and Engineering with teachers of the College opened stall in the State Level Food Mela (First kind in Manipur) 17th -18th April, 2017 and participated International Sangai Festival held in Imphal, November, 2018 by opening food stalls prepared by Students of the College. Students of the College with Teaching & Non-Teaching Staff organized **Swachata Hi Sewa** from Sept 15th-2nd Oct 2018 in connection with the 70th years of Indian Independence & 3rd swachch Ta Hi Bharat Mission, Government of India with initiative of the NSS units of the College. Cleanliness Competition conducted amongst the Departments of the College. During which Pledge taking ceremony, Motivational Speech, Cleanliness Drive, the students and faculty members of the college took up Tree Plantation activities in the campus and approach roads of the College. Volunteers from the NCC and NSS units organized International Day of Yoga, Swatchhta Hi Seva, Ek Bharat Shresta Bharat, World AIDS Day, Azadi ka Amrut Mahotsav and more.

Participation in functions:

Workshop on Intensive Care Behaviour on Covid-19 was held on November 19, 2020. Student Collaboration at Organizational Events: Students participated in events and festivals such as fresh meetings, farewell parties, cultural programs, and Teachers' Day programs. NCC and NSS collaborated with the Skills India Mission to hold a workshop on "Developing Entrepreneurial Skills". Students are also

encouraged to participate in cultural and other activities. Due to the outstanding achievements of the students, the university won the Best University Award and Best Cultural Status at the 2019 Northeast Graduate Conference in Science and Technology in Meghalaya. The student won the Best Player Award at the same event. Student activities: At the annual College Week, students display their talents in sports, culture and literature. Students also actively participate in college student youth festivals where they can compete with fellow students from other colleges.

Sports and Cultural Programs:

Students are encouraged to participate in various contests on state, national and even international platforms, which have brought many achievements to the College. Many students participated in the game & sports area and received many awards. In 2017, 74 students participated in state / university level sporting events and won 46 medals. In the same year, 12 students participated in a national sporting event, all of which won medals. In the same year, he won a medal at the international level. Th. Heller Singh won a medal at the National Archery (Indian Round) in 2018, Mr. L. Milan Meitei in 2019, and Mr. Manja Meitei in Kabaddi in 2019.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

At Thoubal College, teachers are consciously working to use ICT tools to enhance the teaching and learning process, thereby maximizing the learning outcomes of the curriculum. Most classrooms are equipped with smart boards, LCD projectors and computers to promote effective education. In-house workshops for hands-on training on the use of ICT tools are conducted to train teachers, especially older teachers who are not very technically savvy. Students use these tools to conduct seminars in the classroom. Teachers complement traditional education with PowerPoint and video lectures. Slides etc. WhatsApp groups are formed by class to improve communication and accessibility between teachers and students. During the Covid19 blockade, students are in constant contact with these WhatsApp groups via email. Lecture recordings and soft copies of class notes were distributed through these media. Online courses are offered through online platforms such as Google Meet, Moodle, Zoom and Whatsapp. Lecture records of some teachers are also available on YouTube. The university campus has Wi-Fi and teachers and students have free access to the internet. Universities have access to a wide range of e-learning resources. The college has been on the NLIST since 2011. Teachers and students are registered NLIST users who have access to e-books and e-journals. To further support teachers and students, university librarians have set up another digital library and WhatsApp group.

ICT tools and resources available:
1. Wi-Fi enabled Campus
1. Microsoft Office in Desktops
1. MOOCS
1. Google Classroom
1. N-list of INFLIBNET and DELNET
1. 10 Mbps lease line (as backup)

1. Chemistry Software such as Hyperchem, Arguslab
1. Computational Biology Software – Jmol, AUTODOCK, Phylip, BLAST
1. Statistical Software- SPSS
1. Programmes for Coding
– (MATLAB, JAVA, Multisim, Eagle, VHDL, C, C++, Python, R.

File Description	Document
Upload any additional information	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 21

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 66

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
Mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 92

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 37.13

2.4.2.1 **Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. /***

D.Litt. **year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
26	27	26	25	24

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 17.55

2.4.3.1 **Total experience of full-time teachers**

Response: 1211

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college takes up initiatives to make internal assessments transparent and effective:

1. University norms regarding program / course exam patterns are communicated to students through the university's perspective.
2. A staff meeting are periodically held at the beginning of the academic session to discuss the frequency and timing of internal assessments to be conducted and ensure that provisional dates are reflected in the academic calendar for that semester / session. This is communicated to the Academic Council through the Research Committee.
3. Examination committees are formed annually to coordinate internal and external examination activities and inform students, teachers, and administrative staff about the examination.
4. The schedule for each department's internal assessment dates will be displayed early on the bulletin board to inform students about the assessment process. Minimum of one or two internal assessment tests are held per semester
5. Continuous assessment reports (class tests/seminars/assignments) for all courses are displayed on

the notice board.

6. Staff meetings are held regularly to evaluate and review the evaluation process and discuss audit-related complaints. • Students are free to interact with the teacher to resolve their evaluation complaints.
7. Internal placement test evaluations are conducted by teachers in each department
8. Internal evaluation grades BSc Biotechnology, BSc Food Technology, and BCA are checked by the principal before being sent to college.
9. In the case of a science university practical exam, an external examiner will evaluate the practical exam book and the answer sheet of the practical exam and perform an oral audit.

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

Internal exam-related concerns are handled in a transparent, timely, and effective manner at Thoubal College.

- Throughout the semester, there will be several internal exams. Module/class/task/attendance seminar/practical skill evaluation/project work evaluation, and so on.
- Students who perform poorly on internal evaluations receive remedial classes and are permitted to take a re-test; any improvements are officially recorded and acknowledged.
- If a student is dissatisfied with the evaluation procedure or the assessment/test results, he/she may complain to the Head of Department. If the issue with the exam is minor, it may be rectified at the departmental level; otherwise, it should be brought to the attention of the examination committee so that prompt and appropriate action can be taken.
- Students may be denied access to exams if they do not maintain a minimal attendance percentage; a verified and credible justification for the extended absence must be provided.
- If the cause for a student's absence is justified and credible after verification, a re-test may be given.
- With the consent of the examination committee and the Principal, re-examinations may be undertaken under specific circumstances.
- For students who have to participate in the games and sports, cultural and NSS/NCC camping events etc representing College and University at State, National and International levels, special arrangements are made by the Examination Committee.

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

Thoubal College teachers and students are aware of the stated programme and course outcomes of the college's numerous programmes. The College Prospectus highlights the learning outcomes of the courses provided right away, so students are aware of the course objectives and what is expected of them in terms of learning outcomes.

The Admission Committee also assists students in understanding the courses to be taken so that they can choose which programs/courses best suit them; educated decisions help students establish their future professions. During the Student Induction programme at the start of each Academic Session, students are also informed about the POs and COs of the programmes in which they have registered by lecturers from their respective departments. On the college website, each department's Programme and Course results, as well as the syllabus, are also available. Expected results are clearly written out semester by semester and paper by paper so that students know what is expected of them when they graduate. College website is regularly updated about the courses, number of seats, syllabus and previous year's results. College prospectus containing programs and courses offered by the college is provided to the Applicants while seeking admission in our college.

A Helpdesk is constituted in college at the time of admission to enable students to seek assistance while making a final decision about the course. Subject experts (teachers) and senior students are called during admissions to counsel applicants. The Principal and stakeholders address enrolled students on the Orientation Day when college reopens for a new academic session. Respective departments also call for Departmental Orientation, so that students get familiar with the subjects they will be learning throughout their graduation. The curriculum offers optional subjects along with core subjects. Hence, other departments organize orientation programme so that students can opt for General Elective (GE) as per their interests and career related requirements. Apart from this, Skill Enhancement Courses (SECs) are offered to students where the students are trained by subject experts to provide hands-on-training, competencies, skills etc.

The college has a feedback mechanism in place where professors, students, parents and college alumnae provide candid feedback on the forms based on the curriculum, teaching-learning process, and infrastructure provided to them. The IQAC and the Academic Council immediately resolve any grievances or complaints.

File Description	Document
Upload COs for all courses (examples from Glossary)	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Though the program outcomes, course outcomes and specific program outcomes are not mentioned in the syllabus of the affiliating university, Thoubal College has a system of measuring the levels of attainment of outcomes:

1. Attaining of Program Outcome (PO/PSO)

The program outcomes of BA/BSc/BVOC courses open at Thoubal College are based on the number of students who have completed the courses at degree level during the period of assessment.

The attainment of the program outcome is also based on the number of the students' progress to higher studies and also the students' placement in companies, industries and government jobs.

These are analyzed from the data collected by concerned committee specially IQAC of the college. The IQAC of the college has also utilized students' satisfactory survey developed by NAAC as a measure of attainment of program outcome in future.

2. Attainment of Course Outcomes (CO)

The course outcomes is measured through the syllabus and its completion, continuous evaluation internally by the college through unit tests, home assignments and mid-term examinations and analysis of the results obtained so far.

At the departmental level, the HODs and the teachers who are actively working to complete the courses in time take up special arrangements by doing extra or remedial classes for relatively below average students. The compulsory attendance of 75% to qualify for university examinations of all courses is strictly informed to the students at the beginning of the course and some percentage of internal assessment is tight up with attendance. Field study works, hands on training in related industries/firms for certain subjects are also conducted as per university curriculum and their outcomes are also noted down.

2.6.3 Average pass percentage of Students during last five years

Response: 91.05

2.6.3.1 **Total number of final year students who passed the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
305	300	450	305	315

2.6.3.2 **Total number of final year students who appeared for the university examination year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
329	324	498	327	365

File Description	Document
Institutional data in prescribed format	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.42

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document
Upload any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 9

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	8

File Description	Document
Institutional data in prescribed format	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.25

3.1.2.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

3.1.2.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
16	16	16	16	16

File Description	Document
Supporting document from Funding Agency	View Document
Institutional data in prescribed format	View Document

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 22

3.1.3.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	6	6	5

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.2 Research Publications and Awards

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.09

3.2.1.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	03	03

File Description	Document
Institutional data in prescribed format	View Document

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.16

3.2.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	3

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Thoubal College, Thoubal organizes extension activities in the neighbourhood communities that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcate social values and commitment to society. A brief description of some of the student societies are as follows:

National Service Scheme (NSS)

NSS is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India. The College has three Units of NSS, out of which one Unit is for only women volunteers.

Social work:

As a part of the observations of state and National important days such as on Gandhi Jayanti, Independence Day, NSS day and prior to Patriots Day of Manipur- NSS Volunteers and NCC Cadets of the College regularly organized Social Works at market Places, D.C Complex of Thoubal, Khongjom War memorial Complex and adopted Village with community clubs. Student Volunteers, Teaching and non-teaching faculty of the college take part in the event.

Flood Relief Camp:

Thoubal college staff led by principal, Thoubal College are providing rice, dal, cooking oil, soaps, Potato and other daily consumable food items to the flood affected people of Leishangthem Khong Manung on 27

July, 2017,. Volunteers of Young Association Leishangthem are assisting to distribute the flood relieved materials.

Food Mela:

Students of B.Voc, Department of Food Processing and Engineering with teachers of the College opened stall in the State Level Food Mela (First kind in Manipur) 17th -18th Apr., 2017 and International Sangai Festival held in Imphal, November, 2018.

Swachata Hi Sewa, Swachch Bharat Mission and Ek Bharat Shrestha Bharat:

Students of the College with Teaching & Non-teaching Staff organized **Swachata Hi Sewa** from Sept. 15th 2018 to 2nd Oct 2018 in connection with the 70th years of Indian Independence & 3rd swachch Ta Hi Bharat Mission, Government of India with initiative of the NSS units of the College. Cleanliness Competition was conducted amongst the Departments of the College during which Pledge taking ceremony, Motivational Speech, Cleanliness Drive, the students and faculty members of the college took up Tree Plantation activities in the campus and approach roads of the College.

Distribution of College-made sanitizers and Masks:

During the pandemic Chemistry Department of the college prepared Hand Sanitizers with the raw materials supplied by the Directorate. Hand sanitizers and face masks are distributed to the Street Vendors, markets, Policemen on Duty, staffs, students on 8th April, 2021 by the Principal

Blood Donation:

NSS and NCC students participated Blood Donation Camp 23rd April, 2017 held on 'Khongjom Day', The Patriots' Day on at Khongjom, Thoubal District.

Visit to Destitute Home of Women : As a part of the community extension service, the college visited Priscilla Home, New Lamka on 7th Dec 2020, where young destitute women are trained for weaving handloom products. Other essential and food items were given to them as gift.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 2

3.3.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 26

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	10	5	5

File Description	Document
Reports of the event organized	View Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 22.58

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
100	150	500	600	200

File Description	Document
Report of the event	View Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 1

3.4.1.1 **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

Response: 1

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document
e-Copies of the MoUs with institution./ industry/ corporate houses	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The Institution has adequate infrastructure and physical facilities for teaching- learning as the following facilities:

1. **CLASS ROOM**:

There are 34 Classrooms and 3 Seminar Halls. Out of 34 Classrooms, 11 rooms have ICT enabled facilities and out of 3 Seminar Halls, 1 hall has ICT Facilities for e-teaching and learning processes.

2. **LABORATORY:**

Departments offering courses in Science subjects have well-equipped laboratories with state-of-the-art equipments.

Physics: Rotary Evaporator, Microwave oven, UV-VIS Spectrophotometers, Refrigerated Centrifuge, TL Reader, Electronic Appliances like Transistor, Thompson apparatus, Millikant's Oil Drop Apparatus, Electronic Spectrometer, Magnetic Balance, Magnetic Furnace, Stirrer, etc.

Geography: Altimeter, Dumpy Level, Prismatic Compass, Remote Sensing Tools, Theodolite, Mirror Sterioscope, etc.

Biotech Hub: Horizontal Laminar Flow Cabinet with acrylic glass door & U.V. light, cock for gas or vacuum line, Shaking Incubator, OLYMPUS (Japan) Phase Contrast Equipment, OLYMPUS Trinocular Research Microscope compl, Microphotography Equipment with Digital S.L.R. Camera, Oven Universal(2), B.O.D. Incubator Delux Automatic(1), Spectrophotometer 106 (1), Distillation plant, etc.

Chemistry: Electronics Balance(1), Physical Balance(2), Kymograph assembly(2), Microtome(3), Labomed Microscope(2), Olympus Scater compound Microscope(5), Haemocytometer(10), Haemometer(10), Camera Lucida (5), Distillation plant, etc. Digital PH meter, Conductometer, Melting Point apparatus, etc.

Geology: Altimeter(2), Advance Petrological Microscope, Theodolite, Prismetic Compass etc.

3. **COMPUTER:**

The institution has overall 93 computers. The Computer lab in the Department of Computer Science has 22 computers and solar enabled facilities for power backup.

4. **BIOTECH HUB:**

The college also has a Biotech Hub that is funded by the DBT to provide basic Biotechnology Infrastructure and research facilities for students, faculty, and researchers from individual institutions as well as nearby institutions, to organise teacher training/workshops, and to provide access to Biotechnology e-Journals. It was recently designated as an Advanced level Institutional Biotech Hub.

5. **LIBRARY:**

The College has a well-stocked library that is partially automated using Library Management System (LMS) 1.0 version software. All faculty and students have access to the college's extensive e-resources, which include the N-List of NMEICT and e-journals. The library includes ten working computers.

5. **POWER:**

The institution has the following electricity back up installations to provide uninterrupted power to the institution.

1. Transformer of capacity 200 KV,

2. Power generator-10 KV (For General Administration)

3. Power generator- 10 KV (For Institutional Bio Technology Hub)

4. Solar power plant:

a) Administrative office.

b) Computer department.

6. **FITNESS CENTRE:**

The College has the following fitness equipments: Motorise Trade Mill-1, Multifunctional manual Trade mill-2, Crazy fit-1, Six station multi gym-1, Elliptical Cross Trainer-2, Recumbent bike -1, Spin Bike -2, Multipurpose bench press-1, Abdominal slimmer board-2, Deepstatn-4, Bar 3ft – 2, Bar-e-z (3ft)-2, Rubber mat(2 ft)- 8, Olympic(6feet)-1,Olympic wt plate (2kg-2, 4kg-2, 5kg-2, 7kg-2 10kg-2).

7. **LAVATORIES**: The Institution has 49 washrooms including 5 rooms attached with lavatories.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

Response:

Apart from academic facilities, the college has also exhibited its commitment to provide facilities & training for Sports & Cultural activities. Specific spaces have been earmarked for extra-curricular activities and made available to students. The playground is 22,950 sq.mtr. This ground is used for Athletics events, Kabaddi, Volleyball, Kho-Kho, Football, Handball, Softball and Archery. NCC activities are also practiced in this ground. A swimming pool is also in the Eastern side of the College. Events of Inter-College Tournaments and College Annual Sports Meet are also conducted in this ground. Facilities for indoor games like: Badminton, Table Tennis & Chess, Carom, Judo, and Wushu, etc are being provided in Indoor Stadium. Coaches are being hired for time to time to train the students in different sporting events. To strengthen & enrich the sports activities well-equipped Gym has been provided in College campus. Gym is installed in the Fitness Centre. For sports department separate room is provided in the campus.

Specification of Gymnasium: College provides facilities for sportsmen and players by providing various facilities. College has made provision for open gym 1,178 sq. feet. It has following gymnasium facilities.

College has a special multi gymnasium. It consists of the following equipment:

1. Motorised Trade Mill-1 2. Multifunctional manual Trade mill-2

3. Crazy fit-1 4. Six station multi gym-1

5. Elliptical Cross Trainer-2 6. Recumbent bike -1

7. Spin Bike -2 8.Multipurpose bench press-1

9. Abdominal slimmer board-2 10. Deepstatn-4

11. Bar 3ft – 2 12. Bar-e-z (3ft)=2

13. Rubber mat(2 ft- 8 14. Olympic(6feet)-1

15. Olympic wt plate (2kh-2, 4kg-2, 5kg-2, 7kg-2 10kg-2)

During the last five years, in the field of Kabaddi (Boys and Girls), Badminton, Archery, Athletics, Juddo (Men and Women), Wushu, Football, Handball, Softballs, Jeet Kune-Do, Table Tennis, our sports unit have track record of participation and winning matches at Zonal, Inter zonal, university, National and International Inter university levels. Many of our students have represented in the affiliating university teams at different levels.

For Yoga, a separate hall for practising is attached in the Fitness centre of the college. Multipurpose Hall with 3,910sq.ft is used as cultural practice room and Cultural activities. We are conducting an annual sport cum cultural event on specific themes.

Sl. No.	Description	Area
1	Playground	170x135mtr=22,950 sq.mtr = 24,7031.74 sq.ft

2	Fitness Centre	60x63ft= 3780sq.ft
3	Indoor Stadium	113x85ft= 9,605sq.ft
4	Multipurpose Hall	85x46ft = 3,910sq.ft
5	Swimming Pool	82x164ft= 13448sq.ft
6	Physical Education Dept.	24x15ft= 360sq.ft
	Total	**278134.74 sq.ft**

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 24.32

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 9

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 50.32

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
178.4070	24.98011	24.98012	163.6	25

File Description	Document
Upload audited utilization statements	View Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

College Library is in the initial period of upgrading from manual management of Library system to automated system. So College Library is partially automated using Library Management System (LMS) 1.0 version software.

4.2.2 The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: D. Any 1 of the above

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.01

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0.009758	0.003858	0.008400	0.012048	0.010648

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.55

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 8

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College campus is Wi-Fi enabled, allowing both staff and students to make extensive use of the internet. The computers of the college office are connected via LAN and have internet access. A dedicated lease line is available 24x7 in a week. The campus has BSNL-provided high-speed internet access. The total bandwidth of all internet connections is 100 megabits per second. The main administrative internet connection is a dedicated leasing line. The library has connection with two PCs that are all internet connected and are used to browse the internet within the library. The library has a backup system in place to ensure that power is available at all times. During college hours, the library's Wi-Fi is accessible and available to both students and employees. There are 11 smart classrooms, each equipped with an interactive whiteboard, LCD projectors, and a desktop monitor, as well as a CPU, UPS, and sound system. There is a separate computer science department lab with 24 machines. All departments of the College have at least one computer that is connected with internet facilities. For Seminars and Project Presentations, students are urged to use computers. The computer lab is used to teach students how to use computers. Trained IT personals have been hired to update the Institute's current IT infrastructure. This includes all software upgrades, including those mandated by the syllabus and curriculum. Based on the needs of the newly launched programmes and courses, the ICT infrastructure is extended and improved with the newest version hardware and software. Periodically cross checking all the IT equipments (especially Computer labs, BIF Center, Classrooms & Library) is done and upgrade the same as and when need arises external experts are consulted. Assessment of the IT Infrastructure is done in the beginning of every academic year and also prepared for augmentation, replacement and up-gradation of the existing infrastructure.

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 16.7

4.3.3 Bandwidth of internet connection in the Institution

Response: D. 5 MBPS – 10 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 49.68

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
36.96814	43.40688	52.74795	56.86985	71.49973

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Thoubal College established on 8th August, 1963 as a night College. The College has been upgrading its infrastructure during the last five years by new buildings and equipments. There is construction committee and this committee looks after for any type of requirements for maintenance and upkeep of infrastructure and equipments and making proposal for construction of new structures. For the

purchase of equipments, the respective departments give proposals for purchase through the Heads of Departments to the Principal and the minute discussion with the purchase committee, the principal give orders to the Firms through the Department of University and Higher Education, Government of Manipur. The infrastructural amenities are timely upgraded and properly maintained. There is a Planning Committee constituted solely for this purpose. To meet the quality standards and needs, the IQAC as well as the College Council makes proposals for infrastructure development to the Planning Committee, chaired by the Principal. New infrastructure is created and existing upgraded to enhance academic standards and increase efficiency for the welfare of the students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 27.86

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
571	422	381	253	242

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 2.12

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
32	41	17	29	24

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0.41

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	13	3	8

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: D. 1 of the above

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 1.39

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	13	3	8

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 13.07

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 43

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 29.17

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	1	1

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	3	2	8

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 60

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
13	11	10	13	13

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The institution has a committed students' union. The student council has been functioning since the academic session 1964-65. The Directorate of University and Higher Education, Government of Manipur following the norms of the Manipur University and Government statute every year friendly contest the election of the students ' union through secret ballot on the date when the order is issued. The Students' Union consists of secretaries such as General Secretary (over all charge of all secretaries), Finance, Games & Sports, Social & Cultural, Magazine, Debate and Extension, Boys' Common Room and Girls' Common Room. The Principal of the College is Ex-officio President of the students' union and one teacher in-charge for functioning of every secretary. The Students' Union is collectively responsible for conducting various events and activities like College Foundation Day, Fresher's Meet, Annual Games & Sports Meet, Debate and Extension Programs, and Annual Excursion of the college, etc.

Students' Union is very active in academic and administrative activities of the institution in protecting the student welfare. The various committees of the institution have ample of representation from the students' council in various fields. The Student Council mainly helps in sharing students' ideas, interest and concern with teachers' and principal in order to improve sense of responsibility, dedication, leadership quality, selfless effort and work towards the goal. The Student Council always looks into the selection procedure of students for admission in every academic year without interfering the admission committee of the institution with mutual understanding with good faith and free of corruption. The Student Council also strictly involves checking the attendance of the teachers and their class work for smooth functioning of academic calendar. Absentees are complained to the Principal for necessary action. The Student Council is invited to participate at the TCTA (Thoubal College Teachers' Association) general body meeting for sharing their ideas and suggestions for academic matters and welfare of the college. Students are given a number of opportunities to practically implement what they learn and aspire to be through the council. One such opportunity is the management of all student-related activities on the campus. The Council is utilized to put forward and inculcate novel and innovative ideas of the young generation in various aspects of the college students like maintain College uniform, discipline amongst the students, teachers.

On the day of Induction Program, the Students Council (Union) along with some selected senior students in various departments of the College has a good co-operation and voluntarily introduce themselves to the newcomers and tries to acknowledge the attitude and character of the newcomers and further advice to abide by the rule and regulations of the college. The Student Union Prohibits any kind of Ragging in all departments. The Students' Union along with the students of the college actively participate in workshops, cleanliness drives, blood donation camp, tree plantation drives, social awareness campaign like effect of climate change, health check-up drives specially during the pandemic of covid-19. The Student Council involves in group discussion, seminars, workshops, intercollegiate, intra college and university events like Indoor and Outdoor Games & Sports, Inter-College Youth Festivals.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 17.4

5.3.3.1 **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	8	24	27	15

File Description	Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The alumni association of the institute is established in the academic year 2015-16, under Regd. No 7 of 2015-16 under Manipur Societies Registration Act-1989. Alumni are one of the main stakeholders of the College. They contribute immensely by sharing their expertise in various ways like providing feedback on curriculum, delivering special lectures and motivating the students. The role of the alumni for the effective functioning of the College is as follows:

1. Facilitate mutual interaction among alumni members of the College

2. Keep them connected with the activities of the departments.

3. Provide continuous feedback on various activities of the department.

4. Participate in alumni meetings conducted at least once a year.

5. The Aumni members contribute financial assistance for the development of the college.

Annual alumni meet is conducted every year on 8th August, the College Foundation Day.

Communication among the alumni is usually over telephonic contact/invitation. The department of physics is trying to launch a website of the Alumni Association, with details to become a member of the association, etc. Since 2015, 8th of August has been celebrated as alumni day which allowed the alumni to connect with old friends and remember the good old college days. The Institution organized an Alumni meet during the academic session 2018-19 and around 70 Alumni registered for the same. The Finance Officer, Manipur University who is also member of Governing Body of the College was the chief guest and the Principal Oriental College (Autonomous College) Imphal was the Guest of Honour, who is the Vice President of the Association. Alumni shared their experiences as students of college and talked about how the college helped in shaping their careers. The Alumni has been contributing/ donating financial assistants for development of the College.

The Alumni lent a helping hand to the college for raising funds in each and every year. Some old students contributed some amount of money on Golden Jubilee in 2013 before the formation of Alumni in the interest of the institution and students. The Alumni has a great ambition to contribute a huge amount of money on Diamond Jubilee celebration of the college which will be performed next year i.e., 2023.

The Thoubal College is committed to strengthening its ties with its former students. The celebration of ‘Alumni Day’ allows the Alumni to connect with old friends by remembering the good old college days. It strengthens to encourage the students for the development of their entrepreneurship skills and self-employment. The Alumni Association encourages and nurtures the interaction between Alumni and the institution for the development of the institution in various fields and activities, which makes a robust platform at all.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

"Educating students for career success."

The college makes every decision to support the career and personal development of our learners. Our curriculum, teaching and services demonstrate that we value the diverse profiles of our learners.

The college works relentlessly with the mission as:

Transforming lives and communities through learning.

Guided by this vision and mission statement and leveraging its more than five decades of expertise in education, Thoubal College works with the objectives:

- To provide holistic education by combining equal mix of technical excellence, human values and life skills to young minds
- To broaden the range of disciplines offered to undergraduate students.
- To gradually establish post-graduate programmes
- Motivating research initiatives with practical and social relevance
- To impart knowledge on overall development of human personality and promote communal harmony

The objective of governance and leadership implemented in the institution is typically to meet Vision, Mission and Objectives with well defined strategic plans which are displayed on the college website. Since inception, the principle of decentralization and participative management is implemented. The institution, under the supervision of the principal and supporting staffs believes in promoting a culture of delegation of powers through strategic policies headed by Head of Departments (HoD) in the college. All the teachers, non-teaching staffs, and students participate actively in the management of the institution, which is democratic and participatory. For decentralisation of power and function for smoothly administering the college for the welfare and development of the college Principals have different committees to assist him/her. By decentralizing all activities, the principal shares them among the various levels of functionaries in the college. Head of departments, conveners of various committees and cells, and staff representatives on higher decision-making bodies play a key role in developing and executing institutional policies. Student's surveys and feedback from all the stakeholders, teachers and parents plays vital role in framing and revising policies. Internal Quality Assurance Cell (IQAC) formulates perspective plan taking into consideration inputs from all stakeholders. IQAC has a well-developed process to ensure quality benchmarks of academic and administrative activities in the college. To streamline the same, various committees at institute level are formed to look after the academic and administrative activities, which lead to the realisation of vision and mission of the college. In brief, governance of the institution is framed to achieve Mission component cell, is also journey towards the vision of the institution.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

College Principal is the head of the Institution. She is assisted by HODs, and various cells/committees appointed by her in the decision-making process of the Institute. Other Faculty and staffs are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. The Institution, under the supervision of the principal and supporting staffs believes in promoting a culture of delegation of powers through strategic policies. Deployment of the quality policy in the college is done by providing requisite academic infrastructure, learning environment and harmonious work culture after minute discussion of the meetings of teaching and non-teaching staffs. Meetings, surveys and feedback from all stakeholders are conducted frequently, which plays a vital role in framing and revising policies in the college. Internal Quality Assurance cell (IQAC) formulates perspective plan taking into consideration inputs from all stakeholders. IQAC has a well-developed process to ensure quality benchmarks of academic and administrative activities in the College. The Institute maintained the culture of retention of Faculty and hence has an edge of senior and dedicated faculty for realizing its Vision. The Institution policy believes involvement of all staff in decision making and implementing the decentralized decision policy. To streamline the same, various committees at Institute level are formed which look after academic and administrative activities, which lead to the realization of vision and mission of the Institute. To smoothly function the administration of the college principal decentralize the power by setting various committees to assist his/her. Likewise, every Heads of the Departments in the college have also been delegated the powers by the Principal to support in running the Department smoothly. The Building Committee comprising with members from faculty, architects, engineers, contractors and office staff was set up to look after the construction of buildings, transparent and to maintain quality in the college building transparent and pertaining quality maintain.

For decentralizing the administrative power and function of the College, there are 16 core committees and other general committees/Sub-Committes are formed time to time accordingly. chaired and headed by principal of the College.

1. IQAC
2. Admission Committee
3. Examination Committee
4. Research Committee
5. Planning Committee
6. Grievance Cell
7. Disciplinary Committee
8. Anti-Ragging Cell
9. Women Cell
10. Budget Committee
11. SC/ST Committee
12. OBC Committee
13. Minority Cell (Cell)

14. Internal Compliance Cell (Committee)
15. Code of Conduct Committee
16. IT Cell

The college has three NSS Units, comprising of 300 volunteers. Out of these three units, one for 100 women volunteers and two hundred men volunteers. There are one NCC cell enrolled 50 cadets. Participative managements of the College function and events are under the supervision of the concerned officers of NSS, NCC, Secretaries of Students Union, Thoubal College and teachers in charge.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

Implementation of Fitness Centre:

A person who is in good physical health can enjoy life to the fullest. "Health is Wealth" is a beautiful phrase that applies to those who are physically and intellectually fit. Fitness is crucial in our life since being mentally and physically healthy makes you less susceptible to medical problems. By paying little attention to our fitness, we can save a lot of our hard-earned money. If we consider today's lifestyle and our increasing reliance on fast food, we will undoubtedly confront major health problems in the future.

Thoubal College was established on 8th August, 1963 as night shift, opening only the Pre-University (1 year) Course with ten subjects in Arts stream. The College was then converted in to full-fledged Government College on the 16th December, 1967. The college is the premier College in the district and has sufficient build up area, infrastructure and peaceful educational atmosphere of enchanting natural beauties. However, the College is located in the Semi Urban area and maximum number of students are coming from the surrounding villages.

Principal O. Chaoba Devi always give important to health and hygiene. Under her leadership, Fitness Center was set up in the college in 2018 (funded by UGC, NERO, Guwahati).

Since then the students of the College and teachers regularly play table tennis, Bad Minton, Motorized Tread Mill, Spin Bike Elliptical cross Trainer, Abdomen Bench, Re-Cumbent Bike, Multi Bench Press, Multi Gym six stations, Multi-functional tread mill, Crazy Fit Massages Machine etc. during off periods and after the College hours. The College have also produced state/National sport person in the field like Archery, Badminton, Tae Koundo, Kabaddi, Judo, Athletes, Body Builders etc.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The Principal is the head of the Institution. The Principal is under the direct supervision of Director (University and Higher Education), Government of Manipur. She is responsible for the college functioning and growth including administrative, academic, co-curricular, extra-curricular and extension programme. All the teaching faculty and non-teaching staffs are under the direct control of the Principal. If they are found guilty and willingly disobeying the order of the Principal, she has the power to initiate disciplinary actions against the staff concerned. The reasons of the same are forwarded to the higher authority which includes suspension, with holding of pay and emulations etc. The Principal is also responsible for planning, budgeting and proper management of the finance related to welfare of the College.

IQAC of the college is involved in developing a quality system for conscious, programmed action to improve the academic and administrative performance of the College. Principal is the Chairperson of IQAC. A senior teacher is appointed as the Coordinator of IQAC of the college. He has been entrusted into the overall executive works of the IQAC. Faculty staffs are also appointed by the concerned authority to assist the functioning and work of the IQAC. They are entrusted with different work allotment to carry out diverse work required by the IQAC.

The college has one dean viz., Dean of Students Welfare for the progressive of the smooth functioning of students' related affaires of the college. At department level, the Head of the Departments are directly responsible for coordinating all departmental academic programmes of the college. All the teachers are directly responsible for the academic and curricular development of the students. All the teachers have been designated as Criteria in charge, Convenor or members of various committees.

For smooth functioning of the college activities, 16 Core committees and other general Committees/Sub-Commiottees are constituted with the Principal as Chairperson. Every committee consists of committee chairperson, convenor and members comprising from teaching and non-teaching staffs and students. They together plan the academic and development activities of the institution. The function of every committee in the college is well defined.

The College follows the rules and regulations of the UGC and Manipur Government Public Service rule for the recruitment and service procedures. For the promotional policy, the college follows the PBAS of the UGC for the promotion of the teachers handled by the Directorate of University and Higher Education, Govt. of Manipur.

File Description	Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

Thoubal College, Thoubal makes a sincere effort to enhance overall development of employees for their better contribution in accomplishing the vision, mission and objectives of the Institute. The College offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and provide thrust to their working efficiency.

As per the service rule of the Government of Manipur the following facilities are enjoyed to all permanent teaching and non-teaching staff:

1. Pension/ NPS facility is provided to all the permanent teaching and non teaching staffs.
2. FDPs and Faculty Enrichment Programme for teaching and non-teaching staff from time to time.
3. Nomination of staff for Teachers' Training in and outside the state on duty to explore their knowledge.
4. Provisions of loans are sanctioned as per GOI rules.
5. Leave Encashment are availed by retiring faculty as per the government norms
6. Medical Reimbursements are enjoyed by all permanent teaching and non teaching-staffs.
7. Maternity leave and paternity leave care leave may be granted as per the guidelines of the Directorate of University and Higher Education.
8. Teaching and non-teaching staffs are also entitled Casual Leave, Duty leave and Earned leave as per the service rules.
9. Ex- gratia for teaching and non-teaching staffs.
10. Group Insurance Scheme for teaching and non-teaching staff.
11. The Institute provides childcare room for staff (teaching and non-teaching staff).
12. The Institute provides health check up facility at the time of blood donation camp organized in the

institute under the aegis of NSS and NCC.
13. Wi-Fi Facility is available for teaching and non teaching staff.
14. Sports facilities given to teaching and non teaching staff.
15. Yoga facilities are available for all the staff members.
16. Clean water for drinking is available.
17. Canteen facility for teaching and non-teaching staff along with the students
18. Facility of Rest rooms separately for Men and Women.
19. The Teachers' Association looks after the general welfare of teaching faculty to resolve Grievances from employees as fast as possible.
20. Staff Tour/Outing programme inside the state is organised every year for teaching and non-teaching staffs.
21. Financial support is provided for publication of books by staff.
22. The institution equally shares sweet and sour events of the employees' family life.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.6

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	1	1	2

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 13.98

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
7	12	9	9	11

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The Annual Performance Appraisal Report is an important document; it reviews and assesses the performance of the staff and is reviewed for his/her further promotion. Though it is an assessment mechanism it has separate focal point for teaching and non-teaching individuals.

Teacher:

The College requires that the teachers furnish a self-evaluation form, in a prescribed format, every year. This provides an insight into one’s own assessment of effectiveness of the teaching style and its impact on the students. Through this form, a teacher can showcase his/her continuous professional development (paper presentations, publications, seminars and conferences attended). The form contains the following:

1. General information of the Individual

2. Contribution in areas related to the teaching

3. Research related Experience and participation in Seminars, Conference, Workshops, Refresher and Orientation Courses etc attended during the year

4. Co-curricular activities.

The above points, stated by each teacher, are evaluated by respective Head of Department in the College. After the comments and assessment by their respective head of Departments, the format has been forwarded to the Reporting Officer who is the concerned Principal. The Reporting Officer then assessed the performance of each teacher, she gave an appropriate grading to each of the teachers ranging as follows:

1. Outstanding

2. Very Good

3. Good

4. Average

5. Below Average

After such grading, the Reporting Officer further forwarded the evaluated Performance Appraisal System format of the teachers to the Directorate of University and Higher Education. Officer in-charge of the review, acting as Reviewing Officer, gives remarks to his/her agreement or disagreement of grading so far given and forwarded the Performance Appraisal Form to Commissioner of the Education Department whose office is also acting as the Accepting Authority of the details mentioned in the Performance Appraisal System (PAS) of the teachers. It is to be noted that the decision and remarks made by the Accepting Authority is final and binding.

Non-Teaching:

As for the non-teaching staff the appraisal system is based on punctuality, execution of duties, pro-activeness a APAR for various posts in the non- teaching staff is filled by the staff annually. The performance is assessed ever on the score provided by the reporting officer. The Reporting officer, who is the Principal, assesses the report a Officer. Just as in the case of the Teaching staff, Performance Appraisal System format of non-teaching staff is v given by Accepting Authority, who is the Commissioner of the Education Department, Manipur.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Internal Audits:

The institution has established mechanism for conducting internal and external audits for every financial year to ensure financial compliance in the institution. The internal audits are carried out by the

IQAC whenever the institution has required.

External Audits:

An external auditor appointed by the parent trust executes the statutory audit. Statutory financial audit is conducted in two sessions, one in the month of October/November for

the period of April to September and second in the month of April /May for the period of October to March. Finalization of the account is completed in June/July and duly signed by the Principal, and chartered accountant. Financial statements of all department s and college office are minutely examine by the Audit Team , AG, Manipur. No major objections are found in the audit by the statutory auditors and minor audit suggestions are compiled with as per procedure.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 4.9

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.22	1.02	1.12	0.92	0.62

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Any additional information	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The various resources of funds in respect of Thoubal College, Thoubal are mainly from

1. State Government, for salary and its related
2. Students, while taking admission, as it is called Non-Government fund
3. Some external sources like leasing of college campus, facilities etc,
4. Other sources like UGC, RUSA, NEC, DBT, DST, ICSSR, etc. for infrastructure, research program etc.

So mobilisation for more funds mainly focuses on (i) Non-Government and (ii) External sources. The college actively involves admitting the maximum number of students as permitted by sanction strength. This will create more Non-Governmental funds. These funds are used in improving academic learning environmental facilities and infrastructure facilities of the college. The Budget Committee of the college, periodically, chalk out the various distribution of the non-government funds for each academic sessions. The facilities like Fitness Centre can collect a small amount from outside users from time to time. A certain amount of funds also comes from leasing out certain unutilised areas and also from the running college canteen.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Once a quarter, IQAC meetings are held to discuss ways to improve academic and administrative activities of the institution. At every level of the institution's operation, the IQAC has worked to institutionalize quality assurance strategies and processes. The IQAC has been a proactive player in the overall benchmarking process, from devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multifunctional knowledge portal, involving social , cultural, natural calamities, social works in local clubs, District markets. local clubs and in institutional activities. The Cell actively organized State, National and International important events along with students, teachers and NSS volunteers. The IQAC has held regular meetings; it has timely submitted AQARs to NAAC; it has gathered feedback in appropriate forms from various stakeholder categories, analysed it, and used it for qualitative improvement; it has organized Academic and Administrative Audits; and it has taken action in response to the suggestions and recommendations of eminent evaluators. During the Covid-19 pandemic, the IQAC organized awareness program in the College and distributed cloths , masks, sanitizer to the inmate who are in the Quarantine center in the College.

One practices institutionalized as a result of IQAC initiatives.

1. Increase in the use of ICT in academic and administration

- To enhance competencies in teaching, learning and research
- Improvement in teaching and learning using web based infrastructure such as Google Apps for Education.
- To increase effective communication

The Practice

- Every department of the college has been provided laptops/desktops and LCD projectors for conducting power point presentations in lecture, practical sessions and seminars.

- College website is developed for presenting activities of college related to academics,

administration, research and student support services
- Use of Google Apps in Geography department in teaching of GIS mapping
- Use of Google Apps for filling up forms for scholarship, etc.,
- Library makes use of advance technologies to access online reference databases to Teachers and students have direct access to INFLIBNET facility of UGC
- Digital classrooms: In digital classroom "Mi board? is installed which enables to teach interactive sessions including audio-video, drawing objects, recording lectures. The college has installed five digital classrooms.
- Wi-Fi connectivity on college campus
- ICT in Sciences:

Most of the advanced instruments in laboratories are aided with Computer, Mathematics and Statistics laboratories are equipped with advanced software such as Algorithm software, Problem solving software, Modeling and simulation software

Evidence of Success

- Teachers are using ICT facility for preparation and presentation of lectures.
- ICT facility is provided for guest lectures
- Lecture notes, references, information is exchanged between teachers and students using ICT
- Course completion is speeded up.

Practical sessions

- The ICT facility is used for demonstration of practical sessions

Problems Encountered

- Technical Problems

- Antivirus up–gradation,
- Need of high speed internet.
- Need of orientation of staff for using ICT .
- Need of more ICT facilities

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

For first cycle- Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives

Information Communication Technology (ICT): As suggested by Peer Team of NAAC in the First Cycle, the College trying to upgrading ICT tools and Teachers have been using the Information Communication Technology (ICT) for effective teaching-learning process since, 2016. Since its effective implementation, the employment of ICT enable instruments in the teaching-learning process has given a significant boost in our college. Prior to the implementation of ICT, the teaching-learning process was restricted to books and additional resources, which made it difficult to communicate certain of the issues. The Internal Quality Assurance Cell's (IQAC) initiative is commendable in this regard. Whatsapp groups and e-mails are made for the Manter students and online Classes are conducted during Covid -19 pandemic in Manipur. Targeting to achieve the incremental improvements, IQAC organize faculty development programes, workshops, seminar, extension talks and outreach programs. A series of small improvements or upgrades has been made in the Institution.

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality intitiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload any additional information	View Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

· In an effort to make Thoubal College a strong institution for promoting gender equity and sensitization, steps have been initiated in terms of both curricular and co-curricular activities. The college takes pride in inculcating, upon its students, a spirit of respecting cultural diversity, social responsibilities and preserving the right of women. The college strongly adhere to Zero Tolerance towards gender discrimination.

· Students are mandated to study General Foundation Course (GFC) and Regional Development, gender sensitization and women empowerment. Apart from these two elective papers, other subject-based-syllabus discussed the political, sociological and economic aspect of women empowerment and the undeniable role of women in the progress of modern civilisation.

· Recognising the dynamic needs of sensitizing the college organised seminar, workshop, talks and discussion on the issue related to gender discrimination. Not only does it ensure that female student are aware of their right and responsibilities, male students are also encourage to develop a sense of responsiveness in promoting and preserving the rights of women. The college conducts workshop on "**Workshop on Gender Equity and Social", "International Day for Elimination of Violence Against Women" etc. The college also organised separate Career Counselling for women students.**

· The college is a co-educational institution and has good representation of women in administrative, academic as well as at student levels. All genders contribute significantly towards the college functioning. The college also has separate Women Cell supervised by a woman faculty. This cell is responsible for the overall development and address the issues and challenges faced by girl students of the college

· The college is highly concerned for the safety and security of women in the college. It has separate washrooms both for women students and faculty with 24 hours water supply. Women students are also provided separate Common Room equipped with the facilities of first aid box, sanitary vending machine, cosmetic items, newspapers and indoor games such as Chess, Carom and Puzzles. A lady teacher and a woman peon are assigned to look after the girls' common room. There is a separate Women's Hostel within the college's campus. As suggested by some students and stakeholders, a separate Women Gym is going to setup in the College.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Response: 2 of the above

a) Solid Waste Management:

The college is registered with the Thoubal Municipal Council for Solid waste Collection that regularly collects waste generated by the college. The college have maintained sufficient Dustbin, issued by Municipal Council, at strategic location inside the college. For effective waste management it has separate bin for biodegradable as well as non-biodegradable. These wastes are collected by the Municipal and disposed at their selected place for further treatment. The waste generated in the campus includes wrappers, glass, papers, plastic, empty snack package and empty water bottles. The College authority has provided about thirty trash bins in every corner of the campus. Papers, snack package and empty water bottles are being trashed in the college trash bins. whereas, glass, wrappers and plastic are being piled in a sanitary landfill in the lone place of the college campus. Under the aegis of NCC and NSS Cell, staff and students of the college regularly clean the college campus through College Social Work.

b) Liquid Waste Management:

In its laboratories, the College follows a stringent liquid waste disposal strategy. Any laboratory glassware is rinsed with little water and disposed off in the liquid waste container. Organic and inorganic garbage are separated from liquid waste. Before being disposed of, inorganic wastes such as concentrated acidic or alkaline solutions are neutralised. The neutralisation procedure uses sodium bicarbonate or

calcium oxide (lime) to ensure that the neutralised liquid is free of hazardous substances. In order to manage liquid waste, the college drainage system drains rainwater that has overflowed on campus. To avoid wastage of water, teachers and students are ensured with the responsibility of closing water taps and pipe when not in used.

In order to manage liquid waste, the college drainage system, particularly Science laboratory blocks drains to the outside drainage of the campus. The outside drainage system is linked to the college drainage system. Urinal sheds are also connected to an exterior drain where the waste is discharged. Drainage system of Science stream is very separate with Arts Block so as rain water of the Arts Block can be used for rainwater harvesting of the college.

File Description	Document
Geotagged photographs of the facilities	View Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: C. 2 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. **Built environment with ramps/lifts for easy access to classrooms.**
2. **Divyangjan friendly washrooms**
3. **Signage including tactile path, lights, display boards and signposts**
4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The College strictly follows reservation policies laid out by the Government of India for admissions of students. The socially backward students belonging to ST/SC/OBC (non-creamy layer)/Minorities are offered special privilege for admission by relaxation of the entry marks following UGC norm and regulations. To promote equal opportunity among each student the college has separate ST/SC Cell, Minority Cell and Women Cell. Thoubal College organise Awareness Programme in the topics related to Human Rights, Gender equality, HIV-AIDS, Human Development etc. with the staff and students of the college.

The college also promotes several financial assistance/scholarships provided by the Government of

India and state governments, to facilitate access to financial assistance among students. It also ensures that problem, if any, in the process of availing such incentives are resolve in the best possible form. Recognising the need to respect and develop the spirit of tolerance based on language, Thoubal College observed International Mother Language day so that participant become aware of the importance and uniqueness of all language even for minority speaking group so that possible discrimination based on language is avoided. Mentor-mentee meetings are held regularly and students are encouraged to share their problems –academic or personal with their mentors. Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance. The college has a provision free education for differently abled students.

The college organise extra co-curricular activities, cultural and literary programmes for the students. To ensure the inclusive environment, gender sensitization is also being promoted. The institution shows gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere. Thoubal College as an affiliated college of the Manipur University follows the curriculum prescribed by the Manipur University through its General Foundation Course (GFC) and Regional Development (RD) as non-elective subjects that every student must study during their under graduate course.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The following activities are successfully conducted for inculcating the values and spirit of responsible citizen towards the students:

Thoubal College organise Community Services with the participation of teachers and students through NSS and NCC Programme. Apart from the regular cleanliness drive, Thoubal College observed Swachchta Hi Sewa programme to reinforce the objective of Swachh Bharat Mission and imprint in the students the need for and the pride of maintaining personal and hygiene at societal level. As a mean to inculcate sense of social responsiveness towards clean and green ideologies, Mass Tree plantation Drive are undertaken during “Van Mahotsav Week” to ensure that all stakeholders are fully aware of tree plantation role in fighting global warming. The college observed “Ek Bharat Shrestha Bharat” to promote spirit of national integration in the midst of diversity. This programme displays the rich heritage and culture of India as a whole and Manipur as one unit with diversified culture, language and tradition that are unified by common direction of the constitution.

The observance of Swachhta Pakhwada 2020 also known as Cleanliness Week was observed at the

college campus under the initiative of the National Service Scheme (NSS), Thoubal College. During the week, activities such as inaugural program, pledge taking ceremony, motivational speech, cleanliness drive etc. were taken up. The college enshrines the sovereign and democratic values of our India by commemorating the Independence Day and the Republic Day annually. Flag Hoisting and talks on the significance of the observation are ensured to increase awareness and respect for democratic value of our nation. To mark the glorious 70th year of India's Independence it celebrate

Thoubal College organised Screening for Youth Parliament, which depicts the proceeding, and formality of a parliamentarian to the young citizens.The Thoubal College organised International Yoga Day, Indian Constitution day respectively. Thoubal College has an active National Service Scheme (NSS) unit where students engage in community service programmes to foster democratic values in students. The college fosters community responsibility by organising blood donation camps from time to time. Voter's Day and Voter's Awareness Programmes through Voter's Club are organised in the college to create awareness of youth towards their constitutional rights and duties. The college facilitates and conducts Student Union elections every year to ensure a democratic and safe space for students to voice their issue and concerns.

The College commemorated the "Azadi ka Amrut Mahotsav" on August 15, 2021, with an essay competition, painting competition, and symposium on the topics of Indian freedom struggle.

File Description	Document
Any other relevant information	View Document
Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our College pays tribute to the great Indian personalities on their birth and death anniversaries and also celebrates national festivals with full enthusiasm. During this occasion we invite guest to listen their experiential talk and gain more knowledge. The event is followed either by lecture, rally, cleanliness activities in the college campus and its surroundings or the competitions like debating, ex-tempore speech, quiz, painting, etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives. International Days are also celebrated with great enthusiasm. All staffs and students gather in the college to celebrate the days of national importance. Our NSS Volunteers, NCC Cades, YRC Volunteers and other students participate in the programme. The students have a mission towards better India by breaking the boundaries of caste, creed and religion with a pluralist approach towards them. The spirit of national integrity is inculcated among the staff and the students.

Days of National Importance:

Sl.No	Event/Day	Date
1	National Youth day	12 January
2	Netajee Subhachandra Bose Jayenti	23 January
3	Republic Day	26 January
4	National Science Day	28 February
5	National Statistics Day	19 June
6	Patriots' Day	13 August
7	Independence Day	15 August
8	Teachers' Day	5 September
9	Gandhi Jayenti	2 October
10	Indian Constitutional Day	26 November
11	National Mathematics Day	12 December

International Commemorative Days

Sl.No	Event/Day	Date
1	International Mother Language Day	21 February
2	International Womens' Day	8 March

3	International Pie Day	14 March
4	International Water Day	22 March
5	International Earth Day	22 April
6	International Mothers' Day	10 May
7	World Environment Day	5 June
8	International Yoga Day,	21 June
9	World Population Day	11 July
10	World Ozone Day	18 September
11	United Nations Day	24 October
12	International Day for Elimination of Violence Against Woman	25 November
13	World AIDS Day	1 December
14	Human Rights' Day	10 December

Besides the above Days of National and International importance, other events/days are also organised from time to time. It also actively participates in the 'National Flagship Programmes' promoted by the MHRD, UGC and the State Government.

File Description	Document
Geotagged photographs of some of the events	View Document
Any other relevant information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1. **Best Practices 1**

1. **Title of the Practice: 'Students' performance in sports'**

1. **Objectives of the Practice**

1. To nurture and fostered a positive thinking.
2. To grow physically and intellectually.
3. To develop more Skills and Mental Alertness through their participants.
4. To learn teamwork and self-discipline.
5. To Respect the necessity for authority and the needs of the group.
6. To develop good sportsmanship and conduct.

1. **The Context**

Manipur, a small state located in the North Eastern parts of India, is well known as 'Sport Power House'. The state has been producing excellent national and International players including Olympians for

many years. The Sport spirit is also active amongst the students of the college. Thoubal College organized many sport events as host of the Manipur University championships such as Kabaddi, Football, Bad Minton, Table Tennis, Archery, etc. Players of the College have participated in State, National and International competitions/championships and won many medals, mentioned may be made of L. Geetanjali Devi, K. Rishikanta Singh etc.

L. Geetanjali Devi participated World Jeetkune-Do Championship in 2017, organised by International Olympic Committee, held at National Sports Council Dasharath Stadium, Kathmandu, Nepal, 2017 and won Gold Medal. And again in the World JeetKun-Do Championship-2018, organised by International JeetKun-Do Federation, held at National Stadium Bangkok, Thailand (2018), she won Silver Medal.

K. Rishikanta Singh, student of the College participated International Tae Kwondo Championsip-2018 held at Tyagraj Indoor Stadium, New Delhi, 2018 and he won Gold Medal. Thoubal College is proud not only for the institution but also for the Manipur University and for the State.

1. **The Practice**

Sports are described as individual physical or mental exertion with the goal of maintaining physical or mental fitness. Walking, cycling, swimming, or athletics are only few of the sorts of exercise that may be done as a healthy habit, and these sports have several health benefits for the human body and mind. Thoubal College is benefitted with a mini sports complex. The Indoor Stadium of the College, funded by UGC is a practicing home of various sports events where our students plays regularly and can expose their talent to the State, National and International Levels. The Fitness Center of the college, funded by RUSA is the only mother cradle of practicing physique for our students. Mr. Chingthangkhomba Athokpam, participated in the 11th Men's Junior/Masters/Divyang National Body Building Championship, 2021 held at Ludhiana, Punjab and he placed First Position in 70 kg category. Some body builder students of the college are:

Name of Awards/Medals for Outstanding Performance in Sports/ Cultural Activities at University/ State/ National/International level during the last five years.

Year	Name of the Award/ Medal	Events	State/ National /International	Name of Championship/ Tournament
2016-17	Gold	100 meter Race	State	Manipur University Inter Athletic (M&W) Meet.
2016-17	Gold	500 meter Race	State	Manipur University Inter Athletic (M&W) Meet.
2016-17	Gold	Judo (60Kg) M	State	Manipur University Inter Athletic(M&W) Meet.
2016-17	Gold	Judo (66kg) M	State	Manipur University Inter Athletic(M&W) Meet.
2016-17	Gold	Judo (57kg) M	State	Manipur University Inter Athletic(M&W) Meet.
2016-17	Gold	Kabadi(M)	State	Manipur University Inter Kabadi(M) Tournament.

2016-17	Gold	Sr. Women Karate(W)75 kg Black Belt (Individual Kumite)	National	National Open Zendokai Championship, Shillong, Meghalaya.	Karat
2016-17	Bronze	Sr. Women Black Belt Karate (W) 75 Kg (Individual Kata)	National	National Open Zendokai Championship, Shillong.	Karat
2016-17	Gold	Sr. Mixed Open National Team Kata	National	National Open Zendokai Championship, Shillong.	Karat
2017	Gold	JeetKune-Do Women	International	World JeetKune-Do Championshi Kathmandu Nepal.	
2016-17	Gold	Kabaddi(W)	State	M.U. Inter College Kabaddi (W Tournament.	
2016-17	Gold	Archery 50 meter Indian Round	State	Manipur University Inter Archery Championship.	Colleg
2016-17	Silver	Archery 50 meter Indian Round	State	Manipur University Inter Archery Championship.	Colleg
2017-18	Silver	Badminton(M)	State	M.U. Inter College Badminton (M Tournament.	

2017-18	Gold	Kabaddi (M)	State	M.U. Inter College Kabaddi (M Tournament.	
2017-18	Silver	JeetKune- Do	International	World JeetKune Do Championshi Bangkok.	
2017-18	Gold	Kabaddi (W)	State	M.U. Inter College Kabaddi (W Tournament.	

NAAC

2017-18	Gold	Archery 50 meter Indian Round	State	M.U. Inter College Archery(M Tournament.	
2017-18	Gold	Archery 50 meter Indian Round	National	All India Inter University Archer Championship, KIIT University.	
2017-18	Silver	Archery 50 meter Indian Round	State	Manipur University College Archer (M) Championship, Regional College	
2017-18	Silver	Judo (56 kg) M	State	M. U. Inter College Judo (M Tournament, Pravabati College.	
2017-18	Bronze	Judo (60 kg) M	State	M. U. Inter College Judo (M Tournament, Pravabati College.	
2017-18	Gold	Judo (66 kg) M	State	M.U. Inter College Judo (M Tournament Pravabati College.	
2017-18	Gold	Jujdo M(73kg)	State	M.U. Inter College Judo (M&W Tournament, Pravabati College.	
2017-18	Silver	Jujdo M(48kg)	State	M.U. Inter College Judo (M&W Tournament, Pravabati College.	
2017-18	Gold	Jujdo M(525g)	State	M.U. Inter College Judo (M&W Tournament, Pravabati College.	
2018-19	Bronze	Archery(M) 50 meter Indian Round Team (M)	National	All India Inter University Archer (M&W) Championship, KII University.	
2018-19	Gold	Tae Kwondo (M)	International	International Tae Kwond Championship, New Delhi.	
2018-19	Gold	Badminton	State	Manipur University Inter Colleg Badminton (M&W) Tournament.	
2018-19	Silver	Athletic 200 meter Race	State	Manipur University Inter Colleg Athletic (M&W) Championship.	
2018-19	Gold	Archery 50 Meter (M) Indian Round	State	Manipur University Inter Colleg Archery Tournament.	
2018-19	Silver	Archery(M) 50 meter Indian Round	National	All India Inter University Archer (M&W) Championship, KII University.	
2018-19	Silver	Archery (M) 50 meter Indian Round	State	M.U. Inter college Archery Tournamen	
2018-19	Gold	Kabbadi (M)	State	Manipur University Inter colleg Kabbadi (M) Tournament.	

2019	2nd Position	Cultural Procession Competition	National	North East Graduate Congres University of Science and Technology Meghalaya.	
2019	1st Position	Cultural Group Dance (Women)	National	North East Graduate Congres University of Science and Technology Meghalaya.	

NAAC

2019	1st Position	Best College Award	National	North East Graduate Congres University of Science and Technology Meghalaya.
2019	1st Position	Kabaddi(M) Best Player	National	North East Graduate Congress, University of Science and Technology Meghalaya.
2019	1st Position	Outstanding Teacher Co-ordinator Award Team Winner	National	North East Graduate Congres University of Science and Technology Meghalaya.
2018-19	Gold	Wushu (M) 75 kg	State	M.U. Inter college Wushu(M Tournament.
2018-19	Gold	Taekwondo (M) 80 kg	State	M. U. Inter College Taekwond Championship.
2019-20	Gold	Archery(M) 50 meter Indian Round	State	M.U. Inter College Taekwond Championship.
2019-20	Silver	Archery(M) 50 meter Indian Round	State	M.U. Inter College Taekwond Championship.
2019-20	Bronze	Archery(M) 50 meter Indian Round	State	M.U. Inter College Taekwond Championship.
2019-20	Gold	Taekwondo(M) 80 kg	State	M. U. Inter College Taekwond Championship.
2019-20	Bronze	Archery (M) 50 meter Indian Round	National	All India Inter University Archer (M&W) Championship KIIT Universit Bhubaneswar.
2019-20	Gold	Archery 50 meter Men Team	National	All India Inter University Archer (M&W) Championship, KII University, Bhubaneswar.
2021	Gold	Athletic 100 meter (W) Race	State	M.U. Inter College Athletics Meet.
2021	Gold	400 meter Race (W)	State	M.U. Inter College Athletics Meet.
2021	Gold	5000 meter Race (W)	State	M.U. Inter College Athletics Meet.
2021	Gold	Shot Put (M)	State	M.U. Inter College Athletics Meet.
2021	Silver	800 meter Race (M)	State	M.U. Inter College Athletics Meet.
2021	Bronze	Archery (M)	State	M.U. Inter College Archery(M

		Compound 50 meter		Championship.
2021	Gold	Best Player Men (75 kg)	State	M.U. Inter College Best Physiqu Championship.
2021	Silver	Wushu 56 Kg (M)	State	M.U. Inter College Wushu (M Championship.
2021	Gold	Wushu 90 Kg (M)	State	M.U. Inter College Wushu (M Championship.
2021	Gold	Wushu (M) (Taolou)	State	M.U. Inter College Wushu (M Championship.
2021	Bronze	Wushu (M) (Taolou)	National	All India Inter University Wush Championship, Punjab University.
2021	Bronze	Archery (M) 50 meter Indian Round	National	National Archery Championshi Dheradun, Uttarakhand.
2021	Bronze	Kick Boxing	National	National Kick Boxing Championshi Goa.

6.Problems Encountered and Resources Required

In spite of maximum efforts, the college faces many challenges especially financial constraint. The meagre amount of sports fess collected by the college from the students is not enough to organise frequent sporting events and to financial support the students when they go outside the state to participate in national and international level championships. Another problem is that of lack of man-power for training the students for various sporting events on a regular co-curricular routine. Sports infrastructure is also to be developed more for outdoor games especially.

(B) Best Practices 2

1. **Title: Environmental Activities**
2. **Objectives –**

1. To bring the Campus Green through tree plantation.
2. Preserve rare herbal plant species as a part of Botanical Garden.
3. To promote waste recycling and management.
4. To keep the Campus Clean.
5. To create awareness among the students and neighbourhood community.
6. Institutional accountability towards society.
7. Maintenance of Eco-friendly Campus.

1. **The context –**

Manipur, blessed forest and water resources and rich in bio-diversity, is now facing serious environmental problems. Deforestation, landslides, soil erosion, land degradation, siltation of water bodies, flooding and

extinction of rare species of wild life and fishes are serious problems in the state. Of course, problems and their manifestations widely differ on horizontal and vertical scales. Students and teachers of the college aware all these environmental problems and its consequences in the state. They also interact regularly about such environmental issues. Therefore College has decided to create a model for them by utilizing not only its campus but also the nearby adopted villages. It is one of the unique practices at our college.

1. **The Practice –**

The College has two entrances and one Botanical Garden magnificently decorated with the green landscaping with pleasant trees. As per the guidelines of the Planning Committee and IQAC, it was decided to set up 'Water Harvesting Ponds to the conserve the water and utilize this in the summer to watering the newly planted trees and cultivated areas inside the campus. The College has constructed two ponds having 12,600 sq,ft and 3,456 sq. ft. Rain water from the buildings of Arts Block roof and Boys' Hostel are being harvested and stored in these ponds. The stored water is utilized for agriculture, tree plantation, additional water for swimming pool and even for washing and cleaning purposes of the departments. As per College Green Audit Report, out 15 acres area of the college campus, 20 percent is covered by herbs, shrubs and trees, including valuable medicinal plants. The College has taken initiative and planted trees such as Indian meddler, Black plum, Sausage tree, Olive nut, Gol mohor, Ashoka, Mango, Teak, etc. Some of the trees have got Ayurvedic importance in medical treatment. The college has taken innovative steps to keep the environmental balance by planting the trees on the college campus. The College has been listed and counted its flora of the Campus at regular basis. Various tree plantation programmes are being conducted during World Environment Day (5 June) and Van Mahotsava (1st week of July) at college campus and adopted villages. These programmes help in encouraging eco-friendly environment which provides pure oxygen within the institute and awareness among villagers. The plantation programmes include the plantation of various types of both indigenous and exotic species of trees and shrubs. A Botanical Garden has been made within the Campus itself with many important species of trees, shrubs and herbs (both indigenous and exotic). The College has annually organised Inter Departmental Cleanliness Competition in the theme of "***Keep Campus Clean"*** as a part of observation of **"Swachh Bharat Mission."** The College has been organising many social service activities, rallies and cleanliness programmes outside the campus particularly adopted villages, market areas of Thoubal town and historical places. As for solid waste management is concerned, the bio degradable materials are collected and dumped it into the pits inside the college campus and the decomposed materials are used as fertilizer for gardening. The College is tied up with Thoubal Municipal Council for its collection and management of non-degradable materials.

1. **Evidence of Success -**

Since college has made water harvesting ponds as a result there is enough water to watering the planted trees and even used the cultivated firm inside the campus. The additional requirement of water for swimming pool is regularly supply from this harvested water. The trees planted in the campus, particularly in the College entrances and the Botanical Garden has made the campus green and more attractive one. Some plants of high medicinal values are very demanded by the local people. The College receives a lot of appreciations from the local people for its environment awareness campaigns by organising social service activities and rallies. The College has successfully planted many plants by using decomposed materials as fertilizer. The whole activities were performed with the students of the college particularly with NSS and NCC units. This helped them to realize that if we use water and waste carefully and properly any type of crop or tree can be well cultivated and helps the environment clean.

1. **Problems Encountered and Resource Required –**

The college planted many trees in the campus to make the campus green. But the cares of these trees to grow maturely is a challenging task. The College campus has no proper boundary fencing. So the protection of the newly planted trees, flowers and cultivated area from the grazing cows roaming freely nearby the campus is a matter of concerned. The cleanliness activities in the campus have always been disturbed by such cows. Therefore, boundary fencing of the college is very much important one.

1. **Notes:**

The College has taken initiative steps and implemented effectively with the help of teaching and non-teaching staffs. The College has strived its best to cope up all these challenges by preparing water harvesting ponds inside the campus, organising social service activities/camps in and out of the campus and planted number of different varieties of plants. In this way college has developed its plan to develop the campus green and clean and make awareness to the students and neighbouring community.

File Description	Document
Any other relevant information	View Document
Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The main vision of the college focuses on moulding and empowering students in the pursuit of knowledge, values and social responsibility and also on helping them to adapt to the changing scenarios as time evolves. One distinctive approach of the college is skill development and the college is looking at this as one of the thrust areas as envisaged in the vision.

Since the academic session 2015-16, the college has been successfully running B Voc Degree Programme in two trades:

1. Food processing and engineering
2. Tourism and hospitality management

After due assessment of skill component by the Sector Skill Council for Food Processing and Hotel Management – FICSI, New Delhi and THS – Gurgaon, Manipur University gives Diploma, Advanced Diploma and B-Voc Degree Certificates to those students who have completed one year, two years and three years respectively. The Vocational Department of this college has organised one Food Mela in the

campus itself and it was the first of such kind till date. All the colleges of Manipur having Vocational Courses participated in the Mela and many industries also took part in the same.

Students take up internship and hands-on-training in reputed industries like Thangjam Agro Industry, Classic Hotel, Imphal and other Milk Producing Industries. These generate excitement in the young minds to produce innovation and thus laying the stones for entrepreneurship. Some students have got placement in reputed hotels, hospitals etc. and even some have started their own entrepreneurships on food processing.

During 2017-18, another diploma course on food preservation technology for one year was introduced in the college as a vocational course on skill development under RUSA. Participation by these vocational students at some state run annual exhibitions like Sangai Festival, Shirui Festival, etc. inculcates entrepreneurship in those students. Further the college opened another B-Voc degree course in the trade - Yoga and Nature Cure during the session 2019-20. For opening ITEP, Thoubal College has been approved by the State Government after due permission from NCTE, New Delhi.

Thus, the traditional method of teaching learning has been transformed into skill related innovation process. With the implementation of NEP 2020, this college will be a very promising multi-disciplinary institute having Arts, Science, Vocational and teachers training courses.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The Thoubal College is a Govt. funded institution located in Thoubal Khunao road, Thoubal Wangmataba, Thoubal District. The institute campus is in the outskirts of the Thoubal main town and is eco-friendly with green scenery that every students finds lively, fun and peaceful environment. Recently, a new building has been constructed to ease in teaching-learning, research and administration. The Institutes works hand in hand with all the stakeholders and the surrounding communities to bring development in teaching-learning, research and administration and for the welfare of the Thoubal District. The College's staff and student bodies also frequently involves in extending services to the community services like blood donation, in natural disasters, pandemic etc.

In 2017, 27th July Thoubal College visited to the flood affected area at Thoubal Leishangthem Khong Manung led by Principal, Thoubal College and distributed consumable items. The College students voluntarily involved in distribution of Masks, Sanitizers and napkin in and around Thoubal Bazar during pandemic period. Thoubal College was a Quarantine Centre during pandemic period and Institution staffs worked as front-liners actively contributed their high risky lives for the welfare of the Covid patients. College staffs also voluntarily donated one day salary of Rs. 2,59,736, in the month of March 2020 to Manipur Chief Minister Relief Fund for Covid-19.

Two students were selected as Campus Ambassador of 35-Khangabok AC from Thoubal College in 2021 for Electoral awareness Program.

The college has a well-defined process for student mentoring to ensure that special needs of students are identified and addressed as far as possible.

For the welfare of women teachers, students and non-teaching staffs of the College, the Directorate of University and Higher Education, Government of Manipur has set up Physical Fitness, Sanitary napkin Vending Machines, Sanitary Napkin Incinerator and 336 Nos of sanitary Pad under " Bleed with Pride Project".

The Institute has applied for opening IPR (Intellectual Property Right) Cell.

Lastly, College administration is playing a vital role to keep the college free from plastics, drugs, and other elicited materials in the campus to make it lively, fun and peaceful environment for teaching-learning and research.

Concluding Remarks :

Thoubal College is one of the oldest colleges in Manipur. The College was founded on August 8, 1963 as a night college with the goal of providing higher education to the youngsters of the entire Thoubal Sub-Division (current Thoubal district). As seen by its continual efforts to improve academic, administrative, and student activities, the College is committed to quality in teaching-learning, research, extension activities, and general academic development. Teachers have been contributing significantly in research and publication.

Since 2015, the College has offered incentive awards to deserving students as part of its practices. And on the

other hand, the Institution also recognises its weaknesses and areas for improvement in teaching-learning and administration, based on all stakeholders' suggestion and feedback from time to time. College has students from various categories like SC/ST, OBC, and Minorities which makes the College environment a symbol of peace and unity among various communities - a culture of unity in diversity. The College has produced many promising students in the fields of academics, sports, culture, and politics since its inception.

Many of the pass out students from College is placed in the Govt. and other private sectors, and majority of them are in the defense services. The college is vibrant with the activities and is entering a phase of transformation and growth in modern technology by introducing ICT and state of the art infrastructure facilities. In order to enhance and expedite in teaching-learning processes and decentralized the power and function in administration of the College, Core Committee and several sub committees are formed to ease in administration. The college is committed and striving hard to achieve its mission and vision.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

<table>
<tr><td>Metric ID</td><td>Sub Questions and Answers before and after DVV Verification</td></tr>
<tr><td>1.2.1</td><td>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented.
Answer before DVV Verification : 22
Answer after DVV Verification: 03

Remark : DVV has updated the data as per the certificate provided by the approval body. https://assessmentonline.naac.gov.in/storage/app/hei/iiqa/university_affiliation_documents/103992_8143_210_1648628515.pdf</td></tr>
<tr><td>1.2.2</td><td>Number of Add on /Certificate programs offered during the last five years

1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years.
Answer before DVV Verification:
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>0</td><td>0</td><td>1</td><td>1</td><td>0</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>0</td><td>0</td><td>1</td><td>1</td><td>0</td></tr>
</table></td></tr>
<tr><td>1.2.3</td><td>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years
Answer before DVV Verification:
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>0</td><td>0</td><td>28</td><td>30</td><td>0</td></tr>
</table>
Answer After DVV Verification :
<table>
<tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr>
<tr><td>0</td><td>0</td><td>30</td><td>30</td><td>0</td></tr>
</table></td></tr>
<tr><td>1.3.3</td><td>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year</td></tr>
</table>

1.3.3.1. **Number of students undertaking project work/field work / internships**

Answer before DVV Verification : 106

Answer after DVV Verification: 106

1.4.2 **Feedback process of the Institution may be classified as follows:**

Options:

1. **Feedback collected, analysed and action taken and feedback available on website**
2. **Feedback collected, analysed and action has been taken**
3. **Feedback collected and analysed**
4. **Feedback collected**
5. **Feedback not collected**

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken

Remark : Data updated as per the documents provided by the HEI.

2.1.1 **Average Enrolment percentage (Average of last five years)**

2.1.1.1. **Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1386	1219	1276	1482	1461

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1386	1219	1276	1482	1461

2.1.1.2. **Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
959	884	903	861	945

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
452	450	447	445	449

2.3.3 **Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**

2.3.3.1. **Number of mentors** ?????????????? ???????
Answer before DVV Verification : 66
Answer after DVV Verification: 66

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**
Answer before DVV Verification : 1205
Answer after DVV Verification: 1211

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
329	324	498	327	365

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
305	300	450	305	315

2.6.3.2. **Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
344	369	548	354	486

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
329	324	498	327	365

Remark : DVV has updated the data as per EP 2.3. HEI needs to re-verify the data. HEI has not provided the details of B.Voc students.

3.1.1 **Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	4	19	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	8

3.1.2 **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.2.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	7	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

3.1.2.2. **Number of departments offering academic programes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

3.1.3 **Number of Seminars/conferences/workshops conducted by the institution during the last five years**

3.1.3.1. **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	6	5	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	0	6	6	5

Remark : Data updated as per document provided by the HEI.

3.2.1 **Number of papers published per teacher in the Journals notified on UGC website during the last five years**

3.2.1.1. **Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	14	24	25	31

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	03	03

Remark : HEI has not provided the link landing to the paper/article and does not give any information about the presence of the paper in the UGC CARE list/Scopus/Web of Science/other clearly

3.2.2 **Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.2.2.1. **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	12	10	11	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	3

Remark : HEI has provided the same data for the metric id 3.2.1 & 3.2.2

3.3.2 **Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

3.3.2.1. **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	2	0	0	0

3.3.3 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

3.3.3.1. **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	12	5	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	10	5	5

Remark : DVV has updated the data as per documents provided by the HEI

3.3.4 **Average percentage of students participating in extension activities at 3.3.3. above during last five years**

3.3.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
115	157	1005	631	243

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
100	150	500	600	200

3.4.1 **The Institution has several collaborations/linkages for Faculty exchange, Student exchange,**

Internship, Field trip, On-job training, research etc during the last five years

3.4.1.1. **Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

3.4.2 **Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

3.4.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** ***(Data for the latest completed academic year)***

4.1.3.1. **Number of classrooms and seminar halls with ICT facilities**

Answer before DVV Verification : 12

Answer after DVV Verification: 9

Remark : A document provided by the HEI shows that HEI has only 09 classrooms, rest of them can not be considered as classroom and seminarhall

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

178.40708	24.98011	24.98012	163.6	25

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
178.4070	24.98011	24.98012	163.6	25

4.2.2 **The institution has subscription for the following e-resources**

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Answer before DVV Verification : B. Any 3 of the above
Answer After DVV Verification: D. Any 1 of the above

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.009758	0.003858	0.008400	0.012048	0.010648

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.009758	0.003858	0.008400	0.012048	0.010648

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. **Number of teachers and students using library per day over last one year**
Answer before DVV Verification : 8
Answer after DVV Verification: 8

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and**

academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
36.96814	43.40688	52.74795	56.86985	71.49973

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
36.96814	43.40688	52.74795	56.86985	71.49973

5.1.1 **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
571	422	381	253	242

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
571	422	381	253	242

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
32	41	17	29	24

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
32	41	17	29	24

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: B. 3 of the above

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	13	3	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	0	13	3	8

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: D. 1 of the above

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progressing to higher education.**
Answer before DVV Verification : 43
Answer after DVV Verification: 43

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	3	2	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	1	1

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	11	10	13	13

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13	11	10	13	13

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	2	10	5	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13	8	24	27	15

5.4.2 **Alumni contribution during the last five years (INR in lakhs)**

Answer before DVV Verification : D. 1 Lakhs - 3 Lakhs
Answer After DVV Verification: E. <1 Lakhs

6.2.3 **Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : C. 2 of the above
Answer After DVV Verification: E. None of the above

6.3.2 **Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	6	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

6.3.3 **Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

6.3.3.1. **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	4	5	4	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

2	2	1	1	2

Remark : Data updated as per documents provided by the HEI

6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	12	9	9	11

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	12	9	9	11

6.4.2 **Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**

6.4.2.1. **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.7	0.7	0.6	0.5	0.2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.22	1.02	1.12	0.92	0.62

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : C. 2 of the above

	Answer After DVV Verification: C. 2 of the above
7.1.4	**Water conservation facilities available in the Institution:** 1. **Rain water harvesting** 2. **Borewell /Open well recharge** 3. **Construction of tanks and bunds** 4. **Waste water recycling** 5. **Maintenance of water bodies and distribution system in the campus** Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above
7.1.5	**Green campus initiatives include:** 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: C. 2 of the above
7.1.6	**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:** 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions / awards** 5. **Beyond the campus environmental promotion activities** Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above
7.1.7	**The Institution has disabled-friendly, barrier free environment** 1. **Built environment with ramps/lifts for easy access to classrooms.** 2. **Divyangjan friendly washrooms** 3. **Signage including tactile path, lights, display boards and signposts** 4. **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment** 5. **Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** Answer before DVV Verification : D.1 of the above Answer After DVV Verification: D.1 of the above Remark : AS per documents provided by the HEI
7.1.10	**The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: C. 2 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of courses offered by the Institution across all programs during the last five years** Answer before DVV Verification: 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 22 | 22 | 22 | 21 | 21 Answer After DVV Verification: 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 100 | 100 | 100 | 100 | 100
1.2	**Number of programs offered year-wise for last five years** Answer before DVV Verification: 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 22 | 22 | 22 | 21 | 21 Answer After DVV Verification: 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 3 | 3 | 3 | 3 | 3
2.1	**Number of students year-wise during last five years** Answer before DVV Verification: 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 1386 | 1219 | 1276 | 1482 | 1461 Answer After DVV Verification: 2020-21 | 2019-20 | 2018-19 | 2017-18 | 2016-17 1386 | 1219 | 1276 | 1482 | 1461
2.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1275	1275	1275	1275	1275

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1275	1275	1275	1275	1275

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
329	324	498	327	365

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
329	324	498	327	365

3.1 **Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
69	70	72	71	63

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
69	70	72	71	63

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
75	75	75	76	75

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
75	75	75	75	75

4.1 **Total number of classrooms and seminar halls**
Answer before DVV Verification : 37
Answer after DVV Verification : 37

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
215.37522	68.38699	77.7280712	220.46985	96.49973

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
215.3752	68.38699	77.72807	220.4698	96.49973

4.3 **Number of Computers**

Answer before DVV Verification : 93

Answer after DVV Verification : 93

4.4 **Total number of computers in the campus for academic purpose**

Answer before DVV Verification : 83

Answer after DVV Verification : 83

NAAC