



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Thoubal College

- Name of the Head of the institution **O. Chaoba Devi**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **03848291380**
- Mobile No: **8414015297**
- Registered e-mail **thoubalcollege@gmail.com**
- Alternate e-mail
- Address **Thoubal Wangmataba**
- City/Town **Thoubal**
- State/UT **Manipur**
- Pin Code **795138**

2. Institutional status

- Type of Institution **Co-education**

- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Manipur University**
- Name of the IQAC Coordinator **Dr. Kh. Jugindro Singh**
- Phone No. **03848291380**
- Alternate phone No.
- Mobile **7005001510**
- IQAC e-mail address **tcollege22iqac@gmail.com**
- Alternate e-mail address **varekan@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://tblc.ac.in/wp-content/uploads/2023/02/AQAR-2019-20-1.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://tblc.ac.in/wp-content/uploads/2022/05/1.2-Academic-Calendar-of-Thoubal-College.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2015	14/09/2015	13/09/2020

6. Date of Establishment of IQAC

31/05/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	RUSA-2	RUSA	2020	22836731
Institutional 1	RUSA-2	RUSA	2021	5000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

> Organized Workshop on NAAC/AISHE/NIRF and Challenges, 12th March 2021 > Organized workshop on New Education Policy-.in connection with NEP-2020, 12th April 2021. > Hands on Training in the usage of Google Meet for Online class, 5th December 2020. > Preparation of AQAR

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To train teachers on the usage of online class tools	Moodle system is introduced and used by the teachers and students.
Prepare Academic Calendar for the session 2020 - 21	Prepared and Uploaded to the College website
Planned to published Annual Report of the College, 2020-2021	Preparing
To organise/observe National or International important days	International Yoga Day, Van Mahotsav Week, Induction Programme, Swachhta Hi Sewa, Worlds Aids Day, Pi-Day, Ek bharat Shreshta Bharat Club, National Science day

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	O. Chaoba Devi
• Designation	Principal
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• Mobile	7005001510				
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• Alternate e-mail address	varekan@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://tblc.ac.in/wp-content/uploads/2023/02/AQAR-2019-20-1.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://tblc.ac.in/wp-content/uploads/2022/05/1.2-Academic-Calendar-of-Thoubal-College.pdf				
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Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.07	2015	14/09/2015	13/09/2020
6.Date of Establishment of IQAC			31/05/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional	RUSA-2	RUSA	2020	22836731	
Institutional	RUSA-2	RUSA	2021	5000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	12/02/2022

15. Multidisciplinary / interdisciplinary

Thoubal College has registered for opening ITEP (Integrated Teachers Education Program) in 2023, sponsored by NCTE, Delhi. The duration of the course will be four years. Currently, College is running a value added courses like NCC/NSS, Sports & Yoga, and Vocational Courses. The Institution is preparing to apply for Autonomous status in the future and implement a holistic and multidisciplinary education to develop all capacities of human beings - intellectual, aesthetic, social, physical, emotional and moral in an integrated manner in various fields across the arts, humanities, languages, sciences, social sciences, professional and vocational fields. Students of various streams will be given opportunities to learn some either science or social science or humanities as per the choices of the students incorporate more vocational subjects and soft skills. The undergraduate degree will be of either 3 or 4- year duration, with multiple exist options within this period, with appropriate certifications, e.g., a certificate after completing 1 year in a discipline or a field including vocational and professional areas, or a diploma after 2 years of study, or a Bachelor's degree after a 3- year programme. The 4- year multidisciplinary Bachelor's programme, however, shall be preferred option since it allows the opportunity to experience the full range of holistic and multidisciplinary education in addition to focusing on the chosen major and minors as per the choices of the students. The four years may also lead to a degree 'with research' if the student completes rigorous research project in their major area of study. The Thoubal College, Thoubal is ready to have three broad categories - research, teaching and autonomous degree granting Institution in place of the system of affiliated college in the state with holistic and multidisciplinary education with creative combination of subjects, integration of vocational education with flexible curriculums based on multiple entry and exist with proper certification.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) will be established in the institution ones the Autonomous status is achieved.

17.Skill development:

At present, Thoubal College has three trades of skill development courses sponsored by UGC and one course sponsored by RUSA. The College is ready to introduce more skills development courses in the future if Govt. approves, such as creativity and innovativeness; oral and written communication; health and nutrition; physical education; fitness and sports; collaboration and team work; problem solving and logical reasoning; vocational exposure and skills; digital literacy, coding and computational thinking; ethical and moral reasoning; knowledge and practice of human and constitutional values; gender sensitivity; fundamental duties; citizenship skills and values; evidence-based thinking; sanitation and hygiene; environmental awareness including water and resource conservation and above all knowledge of critical issues facing local communities, state, the country, and the world.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution is preparing to conduct online courses to highlight the integration of Indian knowledge system (teaching based on Indian language including Manipuri Language and culture) along with Indian cultural heritage and tradition. Teaching and learning of Indian languages need to be integrated for improving, experimental, converse and interact in the Indian languages. The institution will give due attention and care with various Indian languages specially on 22 Indian languages of Eight Schedule of the constitution of India with special reference to Manipuri language and local dialects. The institution will also preserve and promote Indian's culture on high priority for the nation's identity as well as for its economy to make "Incredible India." The institution is committed to introduce Indian knowledge system from the rich heritage ancient and eternal Indian knowledge, Indian thought, culture and philosophy in order to guide the students for getting highest human goal and producing great scholar for the contributions to world knowledge in diverse fields such as Yoga, fine arts, astronomy, metallurgy and more based on instilling knowledge of India, methods of quality control and accountability for getting purposes of national pride, self-confidence, self-knowledge, cooperation, and

integration based on world- class institution of ancient India such as Takshashila, Nalanda, Vikramshila, and Vallabhi etc. and modern India knowledge including tribal knowledge and indigenous and traditional ways of learning with its varied social, cultural and technological advancement.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is preparing to focus amongst the students on outcome-based education (OBE) emphasizing setting clear standards for observable and measurable outcomes. For this, the college is fully preparing to focus on outcome-based education amongst the student as such: i. To develop the learning skills which will help to combat the challenges that the students face in next level of higher education ii. To develop the academic and professional attitude among the students with full confident of their employable iii. To enable the students to identify basic problems of education and to identify probable solutions iv. To develop intellectual flexibility, creativity, and cultural literacy among the students so that they may engage in life long learning v. To create high scope for self employment as well as Entrepreneurship development vi. To improve a sound knowledge of education and effects of attitude, behavior and cultural osmosis.

20.Distance education/online education:

Thoubal College has implemented blended mode of learning using MOODLE platforms. The institution is also preparing a special focus on distance education/online education like NITs and IGNOU for maximizing the benefits of digital learning in India. Online tools and platforms like DIKSHA and SWAYAM (study webs of Active learning for Youth Aspiring Minds) will be upgraded with new insight to training content, in-class resources, assessment aids, profiles etc. that will allow seamless interaction. It will also focus on creation of public digital and interoperable infrastructure that can be utilized by multiple platforms. The institution is ready to set up a dedicated unit for promotion of digital learning influencing of internet and world wide web. For this, suitable training and development to be effective online education have already been taken up (with experimental and activity-based learning) during the Covid-19 pandemic. Appropriate existing e-learning platforms and tools such as two-way video and two way-audio interface for holding online classes have also already been applied/done on Zoom and Moodle keeping in mind the importance of face-to-face in person learning. A special training/workshop on Moodle has been conducted in the college during academic session 2020-21 and further training will be

arranged in due course.

Extended Profile

1.Programme

1.1	100
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1386
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1275
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	329
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	69
Number of full time teachers during the year	

File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	75
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	37
4.2 Total expenditure excluding salary during the year (INR in lakhs)	215.3752
4.3 Total number of computers on campus for academic purposes	93
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>At the beginning of every new academic session, the Academic Committee of the college meets to deliberate and draw up the Academic Calendar and the timetable to be followed to cover the syllabus in adequate time. Unit tests, assignments, internal assessments, students' seminars, field project report are the means of taking formal evaluations. Students are encouraged to give their feedback.</p> <p>There is provision for field visits, study tours and hands on training and industrial visits in some subjects as a part of experiential learning. Group discussions, projects works, class seminars, paper presentations, home assignments and encouraged to make the teaching of the curriculum more effective. The college is well equipped classrooms, smart rooms, library and smart class</p>	

room. The college also conducts workshops for training faculty members. Departments conduct various seminars and workshops related to their curriculum.

The IQAC monitors the overall teaching and learning process by collecting the students' feedback regularly. Faculty members of the College are constantly encouraged to attend orientation programmes, refresher courses, seminars, conferences, workshops etc to update their knowledge. The institution actively participates in the course design.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://tblc.ac.in/syllabus/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the college is prepared by the Academic Committee in consultation with the IQAC Coordinator before the commencement of every academic year. As per the decision taken by the Academic Council, it was agreed that 2 tests would be conducted in every semester and the best marks out of the 2 tests would be chosen, giving every student a chance to improve his score. The Examination Section has been entrusted with declaring the dates of the tests and the necessary arrangements for the smooth conduct of the tests. Continuous Internal Exams (CIE) also includes assignments, presentations, unit tests, projects and seminars.

The Academic Calendar incorporates "Curriculum enrichment programme" in every academic session. Curriculum enrichment activities are generally in the form of seminars and talks given by eminent personalities.

The College Week, which is usually held in October-November, reflects the commitment of the College not only for academic excellence but also leisure and recreation. The College Foundation Day celebrated annually on 8th August also offers an opportunity for curriculum enrichment.

The examination committee of the college displays the time-table for college mid-term and evaluation procedure in the notice board

well in advance.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Being an affiliate of manipur University General Foundation Course (GFC), Regional Development (RD), and Environmental Science (EVS) are non-credit subjects that every student is required to study during his undergraduate programme.

Regional Development is a third-semester option that teaches students about the history, culture, society etc of Manipur. Environmental Science is a 4th semester obligatory option that incorporates environmental topics into the curriculum.

Through various other methods such as seminars, workshops and lectures, the institution is committed to integrating issues

related to gender, environment and sustainability, human values and professional ethics into the curriculum. A separate Girl's Common Room is available at the college, complete with indoor activities, chairs and tables, and reading materials.

A voluntary blood donation Camp was organized by the NSS on the Patriots Day at Khongjom War Memorial Complex on-23/04/2018. Thoubal College's National Service Scheme (NSS) section has been in the forefront of developing human values Swachhata Hi Seva from the 15th September to the 2nd October, 2018. Students, faculty, and staff at the college are encouraged to be agents of social harmony and national integration by actively participating in NSS programmes and activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
106	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://tblc.ac.in/wp-content/uploads/2022/05/1.4.2-Feedback-Report-Analysis.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

2.1.1.1 - Number of sanctioned seats during the year	
1386	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
452	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Thoubal College begins assessing students' learning levels early in the admission process. Student performance on the previous exam serves as a rough indicator of the student's learning status at the beginning of the semester. In addition, upon admission, students will be advised by the Admissions Board on the program they have chosen. Students' learning levels are assessed through the following programs and activities:</p> <ol style="list-style-type: none"> 1. Unit tests and paper presentations are conducted at the subject teacher's discretion each semester, while internal assessment is done through Assignments or Class Tests. 2. Internal evaluation is used to evaluate students' academic achievement prior to the university's End Semester Examination.. 3. Students who are underperforming are allocated remedial classes. 4. Field trips are also organised for the students' benefit, allowing them to put the concepts and theories gained in the 	

classroom into practice.

5. Teachers provide unrestricted assistance to promising students in their academic pursuits by providing them with supplemental reading lists and access to internet reading materials.

6. The teacher/mentor assigned to the student has responsibility for the mentee's attendance, test performance.

7. The college offers an NCC unit and three NSS units, which provide excellent opportunities for students to develop a sense of civic responsibility.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1386	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Colleges improve their learning experience by incorporating student-centric methods such as experiential learning, participatory learning, and problem-solving methods.

Experiential learning in the curriculum:

1. Practical laboratory courses in BSc programs, and in BA Offer from the Department of Education.

2. Field visits and surveys.

Training and social services:

The college imparts several add-on/certificate courses to enable students to acquire additional skills for raising their employability chances after they graduates. Students of B.Voc, Department of Food Processing and Engineering. Students of the College with Teaching & Non-Teaching Staff organized Swachata Hi Sewa from Sept 15th-2nd Oct 2018. Volunteers from the NCC and NSS units organized International Day of Yoga, Swatchhta Hi Seva, Ek Bharat Shresta Bharat, World AIDS Day, Azadi ka Amrut Mahotsav and more.

Participation in functions:

Students participated in events and festivals such as fresh meetings, farewell parties, cultural programs, and Teachers' Day programs. NCC and NSS collaborated with the Skills India Mission to hold a workshop on "Developing Entrepreneurial Skills".

Sports and Cultural Programs:

Students are encouraged to participate in various contests on state, national and even international platforms, which have brought many achievements to the College. Many students participated in the game & sports area and received many awards.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Thoubal College, teachers are consciously working to use ICT tools to enhance the teaching and learning process, thereby maximizing the learning outcomes of the curriculum. In-house workshops for hands-on training on the use of ICT tools are conducted to train teachers, especially older teachers who are not very technically savvy. Students use these tools to conduct seminars in the classroom. WhatsApp groups are formed by class to improve communication and accessibility between teachers and students. Lecture recordings and soft copies of class notes were distributed through online media. Online courses are offered through online platforms such as Google Meet, Moodle, Zoom and Whatsapp. Lecture records of some teachers are also available on

YouTube. The university campus has Wi-Fi and teachers and students have free access to the internet. The college has been on the NLIST since 2011.

ICT tools and resources available: 1. Wi-Fi enabled Campus 1. Microsoft Office in Desktops 1. MOOCS 1. Google Classroom 1. N-list of INFLIBNET and DELNET 1. 10 Mbps lease line (as backup) 1. Chemistry Software such as Hyperchem, Arguslab 1. Computational Biology Software - Jmol, AUTODOCK, Phylip, BLAST 1. Statistical Software- SPSS 1. Programmes for Coding - (MATLAB, JAVA, Multisim, Eagle, VHDL, C, C++, Python, R.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

69

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

92

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1476

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college takes up initiatives to make internal assessments transparent and effective: 1.University norms regarding program / course exam patterns are communicated to students through the university's perspective. 2.A staff meeting are periodically held at the beginning of the academic session to discuss the frequency and timing of internal assessments to be conducted and ensure that provisional dates are reflected in the academic calendar for that semester / session. 3.Examination committees are formed annually to coordinate internal and external examination activities and inform students, teachers, and administrative staff about the examination. 4.The schedule for each department's internal assessment dates will be displayed early on the bulletin board to inform students about the assessment process. 5.Continuous assessment reports (class tests/seminars/assignments) for all courses are displayed onthe notice board. 6.Staff meetings are held regularly to evaluate and review the evaluation process and discuss auditrelated complaints. 7.Internal evaluation grades BSc Biotechnology, BSc Food Technology, and BCA are checked by the principal before being sent to college. 8.In the case of a science university practical exam, an external examiner will evaluate the practical exam book and the answer sheet of the practical exam and perform an oral audit.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal exam-related concerns are handled in a transparent, timely, and effective manner at Thoubal College.

- Throughout the semester, there will be several internal exams. Module/class/task/attendance seminar/practical skill evaluation/project work evaluation, and so on.
- Students who perform poorly on internal evaluations receive remedial classes and are permitted to take a re-test; any improvements are officially recorded and acknowledged.
- If a student is dissatisfied with the evaluation procedure or the assessment/test results, he/she may complain to the Head of Department. If the issue with the exam is minor, it may be rectified at the departmental level; otherwise, it should be brought to the attention of the examination

committee so that prompt and appropriate action can be taken.

- Students may be denied access to exams if they do not maintain a minimal attendance percentage; a verified and credible justification for the extended absence must be provided.
- If the cause for a student's absence is justified and credible after verification, a re-test may be given.
- With the consent of the examination committee and the Principal, re-examinations may be undertaken under specific circumstances.
- For students who have to participate in the games and sports, cultural and NSS/NCC camping events etc representing College and University at State, National and International levels, special arrangements are made by the Examination Committee.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Thoubal College teachers and students are aware of the stated programme and course outcomes of the college's numerous programmes. The College Prospectus highlights the learning outcomes of the courses provided right away, so students are aware of the course objectives and what is expected of them in terms of learning outcomes. The Admission Committee also assists students in understanding the courses to be taken so that they can choose which programs/courses best suit them; educated decisions help students establish their future professions. During the Student Induction programme at the start of each Academic Session, students are also informed about the POs and COs of the programmes. On the college website, each department's Programme and Course results, as well as the syllabus, are also available.

A Helpdesk is constituted in college at the time of admission to enable students to seek assistance while making a final decision about the course. Subject experts (teachers) and senior students are called during admissions to counsel applicants. The curriculum

offers optional subjects along with core subjects. Hence, other departments organize orientation programme so that students can opt for General Elective (GE) as per their interests and career related requirements. The college has a feedback mechanism in place where professors, students, parents and college alumnae provide candid feedback on the forms based on the curriculum, teaching-learning process, and infrastructure provided to them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Though the program outcomes, course outcomes and specific program outcomes are not mentioned in the syllabus of the affiliating university, Thoubal College has a system of measuring the levels of attainment of outcomes: 1. Attaining of Program Outcome (PO/PSO) The program outcomes of BA/BSc/BVOC courses open at Thoubal College are based on the number of students who have completed the courses at degree level during the period of assessment. The attainment of the program outcome is also based on the number of the students' progress to higher studies and also the students' placement in companies, industries and government jobs. These are analyzed from the data collected by concerned committee specially IQAC of the college. The IQAC of the college has also utilized students' satisfactory survey developed by NAAC as a measure of attainment of program outcome in future.

2. Attainment of Course Outcomes (CO) The course outcomes is measured through the syllabus and its completion, continuous evaluation internally by the college through unit tests, home assignments and mid-term examinations and analysis of the results obtained so far. At the departmental compulsory attendance of 75% to qualify for university examinations of all courses is strictly informed to the students at the beginning of the course and some percentage of internal assessment is tight up with attendance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

305

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://tblc.ac.in/wp-content/uploads/2022/05/ANNUAL-REPORT-2019-20-20-21-3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://tblc.ac.in/wp-content/uploads/2022/05/1.4.1-Feedback-Report-from-Stakeholder.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Thoubal College, Thoubal organizes extension activities in the neighbourhood communities that sensitizes students towards community issues, gender disparities, social inequity, etc., and inculcate social values and commitment to society. A brief description of some of the student societies are as follows:

National Service Scheme (NSS) NSS is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports that aims to develop the personality of student volunteers through community services and to make them sensitive and responsible human beings who are aware of the socio-economic realities of India.

Social work: As a part of the observations of state and National important days such as on Gandhi Jayanti, Independence Day, NSS day and prior to Patriots Day of Manipur- NSS Volunteers and NCC

Cadets of the College regularly organized Social Works.

Distribution of College-made sanitizers and Masks: During the pandemic Chemistry Department of the college prepared Hand Sanitizers with the raw materials supplied by the Directorate. Hand sanitizers and face masks are distributed to the Street Vendors, markets, Policemen on Duty, staffs, students on 8th April, 2021 by the Principal.

Visit to Destitute Home of Women : As a part of the community extension service, the college visited Priscilla Home, New Lamka on 7th Dec 2020, where young destitute women are trained for weaving handloom products. Other essential and food items were given to them as gift.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning as the following facilities: 1. CLASS ROOM: There are 34 Classrooms and 3 Seminar Halls. Out of 34 Classrooms, 11 rooms have ICT enabled facilities and out of 3 Seminar Halls, 1 hall has ICT Facilities for e-teaching and learning processes.

2. LABORATORY: Departments offering courses in Science subjects have well-equipped laboratories with state-of-the-art equipments.
3. COMPUTER: The institution has overall 93 computers. The Computer lab in the Department of Computer Science has 22 computers and solar enabled facilities for power backup.

4. BIOTECH HUB: The college also has a Biotech Hub that is funded by the DBT to provide basic Biotechnology Infrastructure and research facilities for students, faculty, and researchers from individual institutions as well as nearby institutions, to organise teacher training/workshops, and to provide access to Biotechnology e-Journals. It was recently designated as an Advanced level Institutional Biotech Hub.

5. LIBRARY: The College has a well-stocked library that is partially automated using Library Management System (LMS) 1.0 version software.

6. **POWER:** The institution has the following electricity back up installations to provide uninterrupted power to the institution.

1. Transformer of capacity 200 KV, 2. Power generator-10 KV (For General Administration) 3. Power generator- 10 KV (For Institutional Bio Technology Hub) 4. Solar power plant: a) Administrative office. b) Computer department.

7. **FITNESS CENTRE:** Fitness Centre of the College is sufficiently equipped with state of the art machine and instrument

8. **LAVATORIES:** The Institution has 49 washrooms including 5 rooms attached with lavatories.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tblc.ac.in/wp-content/uploads/2022/05/4.1.1-Infrastructure-Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Apart from academic facilities, the college has also exhibited its commitment to provide facilities & training for Sports & Cultural activities. Specific spaces have been earmarked for extra-curricular activities and made available to students. The playground is 22,950 sq.mtr. This ground is used for Athletics events, Kabaddi, Volleyball, Kho-Kho, Football, Handball, Softball and Archery. NCC activities are also practiced in this ground. A swimming pool is also in the Eastern side of the College. Events of Inter-College Tournaments and College Annual Sports Meet are also conducted in this ground. Facilities for indoor games like: Badminton, Table Tennis & Chess, Carom, Judo, and Wushu, etc are being provided in Indoor Stadium. Coaches are being hired for time to time to train the students in different sporting events. To strengthen & enrich the sports activities well-equipped Gym has been provided in College campus. Gym is installed in the Fitness Centre. For sports department separate room is provided in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tblc.ac.in/wp-content/uploads/2022/05/4.1.2-Facilities-for-Cultural-activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

9

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tblc.ac.in/wp-content/uploads/2022/05/4.1.3-ICT-Class-Rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

178.4070

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library is in the initial period of upgrading from manual management of Library system to automated system. So College Library is partially automated using Library Management System (LMS) 1.0 version software.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.009758

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

8

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College campus is Wi-Fi enabled, allowing both staff and students to make extensive use of the internet. The computers of the college office are connected via LAN and have internet access. A dedicated lease line is available 24x7 in a week. The campus has BSNL-provided high-speed internet access. The total bandwidth of all internet connections is 100 megabits per second. The main administrative internet connection is a dedicated leasing line. The library has connection with two PCs that are all internet connected and are used to browse the internet within the library. The library has a backup system in place to ensure that power is available at all times. All departments of the College have at least one computer that is connected with internet facilities. For Seminars and Project Presentations, students are urged to use computers. The computer lab is used to teach students how to use computers. Trained IT personals have been hired to update the Institute's current IT infrastructure. This includes all software upgrades, including those mandated by the syllabus and curriculum. Based on the needs of the newly launched programmes and courses, the ICT infrastructure is extended and improved with the newest version hardware and software. Periodically cross checking all the IT equipments (especially Computer labs, BIF Center, Classrooms & Library) is done and upgrade the same as and when need arises external experts are consulted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

93

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

36.96814

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Thoubal College established on 8th August, 1963 as a night College. The College has been upgrading its infrastructure during the last five years by new buildings and equipments. There is construction committee and this committee looks after for any type

of requirements for maintenance and upkeep of infrastructure and equipments and making proposal for construction of new structures. For the purchase of equipments, the respective departments give proposals for purchase through the Heads of Departments to the Principal and the minute discussion with the purchase committee, the principal give orders to the Firms through the Department of University and Higher Education, Government of Manipur. The infrastructural amenities are timely upgraded and properly maintained. There is a Planning Committee constituted solely for this purpose. To meet the quality standards and needs, the IQAC as well as the College Council makes proposals for infrastructure development to the Planning Committee, chaired by the Principal. New infrastructure is created and existing upgraded to enhance academic standards and increase efficiency for the welfare of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tblc.ac.in/wp-content/uploads/2022/05/4.4.2-Additional-Information.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

32

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://tblc.ac.in/wp-content/uploads/2022/05/5.1.3-Additional-Information-Capacity-Building.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

D. Any 1 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

10

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has a committed students' union. The student council has been functioning since the academic session 1964-65. The Directorate of University and Higher Education, Government of Manipur following the norms of the Manipur University and Government statute every year friendly contest the election of the students' union through secret ballot on the date when the order is issued. The Students' Union consists of secretaries such as General Secretary (over all charge of all secretaries), Finance, Games & Sports, Social & Cultural, Magazine, Debate and Extension, Boys' Common Room and Girls' Common Room. The Principal of the College is Ex-officio President of the students' union and one teacher in-charge for functioning of every secretary. The Students' Union is collectively responsible for conducting various events and activities like College Foundation Day, Fresher's Meet, Annual Games & Sports Meet, Debate and Extension Programs, and Annual Excursion of the college, etc. Students' Union is very active in academic and administrative activities of the institution in protecting the student welfare. The various committees of the institution have ample of representation from the students' council in various fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association of the institute is established in the academic year 2015-16, under Regd. No 7 of 2015-16 under Manipur Societies Registration Act-1989. Alumni are one of the main stakeholders of the College. They contribute immensely by sharing their expertise in various ways like providing feedback on curriculum, delivering special lectures and motivating the students. The role of the alumni for the effective functioning of the College is as follows: 1. Facilitate mutual interaction among alumni members of the College 2. Keep them connected with the activities of the departments. 3. Provide continuous feedback on various activities of the department. 4. Participate in alumni meetings conducted at least once a year. 5. The Alumni members contribute financial assistance for the development of the college. Annual alumni meet is conducted every year on 8th August, the College Foundation Day.

The Thoubal College is committed to strengthening its ties with its former students. The celebration of 'Alumni Day' allows the Alumni to connect with old friends by remembering the good old college days. It strengthens to encourage the students for the development of their entrepreneurship skills and selfemployment. The Alumni Association encourages and nurtures the interaction between Alumni and the institution for the

File Description	Documents
Paste link for additional information	https://tblc.ac.in/wp-content/uploads/2022/05/5.4.1-Alumni-Reg-Certificate.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Educating students for career success." The college makes every decision to support the career and personal development of our learners. Our curriculum, teaching and services demonstrate that we value the diverse profiles of our learners.

The college works relentlessly with the mission as: Transforming lives and communities through learning. Guided by this vision and mission statement and leveraging its more than five decades of expertise in education, Thoubal College works with the objectives:

- To provide holistic education by combining equal mix of technical excellence, human values and life skills to young minds
- To broaden the range of disciplines offered to undergraduate students.
- To gradually establish post-graduate programmes
- Motivating research initiatives with practical and social relevance
- To impart knowledge on overall development of human personality and promote communal harmony

The objective of governance and leadership implemented in the institution is typically to meet Vision, Mission and Objectives with well defined strategic plans which are displayed on the

college website. Since inception, the principle of decentralization and participative management is implemented. The institution, under the supervision of the principal and supporting staffs believes in promoting a culture of delegation of powers through strategic policies headed by Head of Departments (HoD) in the college. All the teachers, non-teaching staffs, and students participate actively in the management of the institution, which is democratic and participatory. For decentralisation of power and function for smoothly administering the college for the welfare and development of the college Principals have different committees to assist him/her.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

College Principal is the head of the Institution. She is assisted by HODs, and various cells/committees appointed by her in the decision-making process of the Institute. Other Faculty and staffs are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. Departments in the college have also been delegated the powers by the Principal to support in running the Department smoothly. The Building Committee comprising with members from faculty, architects, engineers, contractors and office staff was set up to look after the construction of buildings, transparent and to maintain quality in the college building transparent and pertaining quality maintain.

For decentralizing the administrative power and function of the College, there are 16 core committees and other general committees/Sub-Committees are formed time to time accordingly. chaired and headed by principal of the College. 1.IQAC 2.Admission Committee 3.Examination Committee 4.Research Committee 5.Planning Committee 6.Grievance Cell 7.Disciplinary Committee 8.Anti-Ragging Cell 9.Women Cell 10.Budget Committee 11.SC/ST Committee 12.OBC Committee 13.Minority Cell (Cell)14.Internal Compliance Cell (Committee) 15.Code of Conduct Committee 16.IT Cell

The college has three NSS Units, comprising of 300 volunteers. Out

of these three units, one for 100 women volunteers and two hundred men volunteers. There are one NCC cell enrolled 50 cadets. Participative managements of the College function and events are under the supervision of the concerned officers of NSS, NCC, Secretaries of Students Union, Thoubal College and teachers in charge.

File Description	Documents
Paste link for additional information	https://tblc.ac.in/committees/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Implementation of Fitness Centre: A person who is in good physical health can enjoy life to the fullest. "Health is Wealth" is a beautiful phrase that applies to those who are physically and intellectually fit. Fitness is crucial in our life since being mentally and physically healthy makes you less susceptible to medical problems. By paying little attention to our fitness, we can save a lot of our hard-earned money. If we consider today's lifestyle and our increasing reliance on fast food, we will undoubtedly confront major health problems in the future. Thoubal College was established on 8th August, 1963 as night shift, opening only the Pre- University (1 year) Course with ten subjects in Arts stream. The College was then converted in to fullfledged Government College on the 16th December, 1967. The college is the premier College in the district and has sufficient build up area, infrastructure and peaceful educational atmosphere of enchanting natural beauties. However, the College is located in the Semi Urban area and maximum number of students are coming from the surrounding villages. Principal O. Chaoba Devi always give important to health and hygiene. Under her leadership, Fitness Center was set up in the college in 2018 (funded by UGC, NERO, Guwahati). Since then the students of the College and teachers regularly play and trained in different sports activities

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://tblc.ac.in/wp-content/uploads/2022/05/6.2.1-Additional-Information-Plan-Effectively-deployed.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is the head of the Institution. The Principal is under the direct supervision of Director (University and Higher Education), Government of Manipur. She is responsible for the college functioning and growth including administrative, academic, co-curricular, extra-curricular and extension programme. All the teaching faculty and non-teaching staffs are under the direct control of the Principal. The Principal is also responsible for planning, budgeting and proper management of the finance related to welfare of the College.

IQAC of the college is involved in developing a quality system for conscious, programmed action to improve the academic and administrative performance of the College. Principal is the Chairperson of IQAC.

The college has one dean viz., Dean of Students Welfare for the progressive of the smooth functioning of students' related affairs of the college. At department level, the Head of the Departments are directly responsible for coordinating all departmental academic programmes of the college.

For smooth functioning of the college activities, 16 Core committees and other general Committees/Sub- Committees are constituted with the Principal as Chairperson. Every committee consists of committee chairperson, convenor and members comprising from teaching and non-teaching staffs and students.

The College follows the rules and regulations of the UGC and Manipur Government Public Service rule for the recruitment and service procedures.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://tblc.ac.in/wp-content/uploads/2022/05/New-chart-thoubal-organogram-20-5-2022-1.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Thoubal College, Thoubal makes a sincere effort to enhance overall development of employees for their better contribution in accomplishing the vision, mission and objectives of the Institute. As per the service rule of the Government of Manipur some facilities, among the many, ensure to the teaching and non-teaching staff are stated below

1. Pension/ NPS facility is provided to all the permanent teaching and non-teaching staffs.
2. FDPs and Faculty Enrichment Programme for teaching and non-teaching staff from time to time.
3. Nomination of staff for Teachers' Training in and outside the state on duty to explore their knowledge.
4. Provisions of loans are sanctioned as per GOI rules.
5. Leave Encashment are availed by retiring faculty as per the government norms
6. Medical Reimbursements are enjoyed by all permanent teaching and non-teaching-staffs.
7. Maternity leave and

paternity leave care leave may be granted as per the guidelines of the Directorate of University and Higher Education. 8. Teaching and non-teaching staffs are also entitled Casual Leave, Duty leave and Earned leave as per the service rules. 9. Ex- gratia for teaching and non-teaching staffs. 10. Group Insurance Scheme for teaching and non-teaching staff. 11. The Institute provides childcare room for staff (teaching and non-teaching staff).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Annual Performance Appraisal Report is an important document; it reviews and assesses the performance of the staff and is reviewed for his/her further promotion. The College requires that the teachers furnish a self-evaluation form, in a prescribed

format, every year. Through this form, a teacher can showcase his/her continuous professional development. The form contains the following: 1. General information of the Individual 2. Contribution in areas related to the teaching

3. Research related Experience and participation in Seminars, Conference etc 4. Co-curricular activities. The above points, stated by each teacher, are evaluated by respective Head of Department in the College. After the comments and assessment by their respective head of Departments, the format has been forwarded to the Reporting Officer who is the concerned Principal. The Reporting Officer then assessed the performance of each teacher, she gave an appropriate grading to each of the teachers.

After such grading, the Reporting Officer further forwarded the form to the Directorate of University and Higher Education. Officer in-charge of the review, acting as Reviewing Officer, gives remarks to his/her agreement or disagreement of grading so far given and forwarded the Performance Appraisal Form to Commissioner of the Education Department whose office is also acting as the Accepting Authority of the details mentioned in the Performance Appraisal System (PAS) of the teachers. It is to be noted that the decision and remarks made by the Accepting Authority is final and binding.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audits: The institution has established mechanism for conducting internal and external audits for every financial year to ensure financial compliance in the institution. The internal audits are carried out by the IQAC whenever the institution has required. **External Audits:** An external auditor appointed by the parent trust executes the statutory audit. Statutory financial audit is conducted in two sessions, one in the month of

October/November for the period of April to September and second in the month of April /May for the period of October to March. Finalization of the account is completed in June/July and duly signed by the Principal, and chartered accountant. Financial statements of all departments and college office are minutely examined by the Audit Team, AG, Manipur. No major objections are found in the audit by the statutory auditors and minor audit suggestions are complied with as per procedure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.22

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The various resources of funds in respect of Thoubal College, Thoubal are mainly from 1.State Government, for salary and its related 2.Students, while taking admission, as it is called Non-Government fund 3.Some external sources like leasing of college campus, facilities etc, 4.Other sources like UGC, RUSA, NEC, DBT, DST, ICSSR, etc. for infrastructure, research program etc.

So mobilisation for more funds mainly focuses on (i) Non-Government and (ii) External sources. The college actively involves admitting the maximum number of students as permitted by sanction strength. This will create more Non-Governmental funds.

These funds are used in improving academic learning environmental facilities and infrastructure facilities of the college. The Budget Committee of the college, periodically, chalk out the various distribution of the non-government funds for each academic sessions. The facilities like Fitness Centre can collect a small amount from outside users from time to time. A certain amount of funds also comes from leasing out certain unutilised areas and also from the running college canteen.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Once a quarter, IQAC meetings are held to discuss ways to improve academic and administrative activities of the institution. The IQAC adopted devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multifunctional knowledge portal.

One practices institutionalized as a result of IQAC initiatives.

1. Increase in the use of ICT in academic and administration To enhance competencies in teaching, learning and research
Improvement in teaching and learning using web based infrastructure such as Google Apps for Education. To increase effective communication

The Practice Every department of the college has been provided laptops/desktops and LCD projectors for conducting power point presentations in lecture, practical sessions and seminars. Use of Google Apps in Geography department in teaching of GIS mapping Use of Google Apps for filling up forms for scholarship, etc., Library makes use of advance technologies to access online reference databases to Teachers and students have direct access to INFLIBNET facility of UGC

Digital classrooms: In digital classroom "Mi board? is installed which enables to teach interactive sessions including audio-video, drawing objects, recording lectures. The college has installed five digital classrooms. Evidence of Success Teachers are using

ICT facility for preparation and presentation of lectures. ICT facility is provided for guest lectures. Practical sessions The ICT facility is used for demonstration of practical sessions

Problems Encountered Technical Problems Need of high speed internet. Need of orientation of staff for using ICT . Need of more ICT facilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For first cycle- Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives

Information Communication Technology (ICT): As suggested by Peer Team of NAAC in the First Cycle, the College trying to upgrading ICT tools and Teachers have been using the Information Communication Technology (ICT) for effective teaching-learning process since, 2016. Since its effective implementation, the employment of ICT enable instruments in the teaching-learning process has given a significant boost in our college. Prior to the implementation of ICT, the teaching-learning process was restricted to books and additional resources, which made it difficult to communicate certain of the issues. The Internal Quality Assurance Cell's (IQAC) initiative is commendable in this regard. Whatsapp groups and e-mails are made for the Manter students and online Classes are conducted during Covid -19 pandemic in Manipur. Targeting to achieve the incremental improvements, IQAC organize faculty development programmes, workshops, seminar, extension talks and outreach programs. A series of small improvements or upgrades has been made in the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://tblc.ac.in/wp-content/uploads/2022/05/ANNUAL-REPORT-2019-20-20-21-3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In an effort to make Thoubal College a strong institution for promoting gender equity and sensitization, steps have been initiated in terms of both curricular and co-curricular activities. The college takes pride in inculcating, upon its students, a spirit of respecting cultural diversity, social responsibilities and preserving the right of women. The college strongly adhere to Zero Tolerance towards gender discrimination. • Students are mandated to study General Foundation Course (GFC) and Regional Development, gender sensitization and women empowerment. Apart from these two elective papers, other subject-based syllabus

discussed the political, sociological and economic aspect of women empowerment and the undeniable role of women in the progress of modern civilisation. • Recognising the dynamic needs of sensitizing the college organised seminar, workshop, talks and discussion on the issue related to gender discrimination. Not only does it ensure that female student are aware of their right and responsibilities, male students are also encourage to develop a sense of responsiveness in promoting and preserving the rights of women.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://tblc.ac.in/facilities-for-women/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Response: 2 of the above a) Solid Waste Management: The college is registered with the Thoubal Municipal Council for Solid waste Collection that regularly collects waste generated by the college. The college have maintained sufficient Dustbin, issued by Municipal Council, at strategic location inside the college. For effective waste management it has separate bin for biodegradable as well as non-biodegradable. These wastes are collected by the Municipal and disposed at their selected place for further

treatment. The waste generated in the campus includes wrappers, glass, papers, plastic, empty snack package and empty water bottles. The College authority has provided about thirty trash bins in every corner of the campus. Papers, snack package and empty water bottles are being trashed in the college trash bins. whereas, glass, wrappers and plastic are being piled in a sanitary landfill in the lone place of the college campus.

b) **Liquid Waste Management:** In its laboratories, the College follows a stringent liquid waste disposal strategy. Any laboratory glassware is rinsed with little water and disposed off in the liquid waste container. Organic and inorganic garbage are separated from liquid waste. Before being disposed of, inorganic wastes such as concentrated acidic or alkaline solutions are neutralised. The neutralisation procedure uses sodium bicarbonate or calcium oxide (lime) to ensure that the neutralised liquid is free of hazardous substances.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/103992/7.1.3_1653474948_8143.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

C. Any 2 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College strictly follows reservation policies laid out by the Government of India for admissions of students. The socially backward students belonging to ST/SC/OBC (non-creamy layer)/Minorities are offered special privilege for admission by relaxation of the entry marks following UGC norm and regulations. To promote equal opportunity among each student the college has separate ST/SC Cell, Minority Cell and Women Cell. Thoubal College organise Awareness Programme in the topics related to Human Rights, Gender equality, HIV-AIDS, Human Development etc. with the staff and students of the college. The college also promotes several financial assistance/scholarships provided by the Government of India and state governments, to facilitate access to financial assistance among students. Mentor-mentee meetings are held regularly and students are encouraged to share their problems -academic or personal with their mentors.

Teachers adopt bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance. The college has a provision free education for differently abled students. The college organise extra co-curricular activities, cultural and literary programmes for the students. To ensure the inclusive environment, gender sensitization is also being promoted. The institution shows gender sensitivity through various initiatives and actions for creating safe, secure and healthy atmosphere. Thoubal College as an affiliated college of the Manipur University follows the curriculum prescribed by the Manipur University through its General Foundation Course (GFC) and Regional Development (RD) as

non-elective subjects that every student must study during their under graduate course.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Thoubal College organise Community Services with the participation of teachers and students through NSS and NCC Programme. Apart from the regular cleanliness drive, Thoubal College observed Swachhta Hi Sewa programme to reinforce the objective of Swachh Bharat Mission and imprint in the students the need for and the pride of maintaining personal and hygiene at societal level. This programme displays the rich heritage and culture of India as a whole and Manipur as one unit with diversified culture, language and tradition that are unified by common direction of the constitution.

The observance of Swachhta Pakhwada 2020 also known as Cleanliness Week was observed at the college campus under the initiative of the National Service Scheme (NSS), Thoubal College.

Thoubal College organised Screening for Youth Parliament, which depicts the proceeding, and formality of a parliamentarian to the young citizens. The Thoubal College organised International Yoga Day, Indian Constitution day respectively. Thoubal College has an active National Service Scheme (NSS) unit where students engage in community service programmes to foster democratic values in students.

The College commemorated the "Azadi ka Amrut Mahotsav" on August 15, 2021, with an essay competition, painting competition, and symposium on the topics of Indian freedom struggle.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>Our College pays tribute to the great Indian personalities on their birth and death anniversaries and also celebrates national festivals with full enthusiasm. During this occasion we invite guest to listen their experiential talk and gain more knowledge.</p> <p>Sl No</p> <p>Event/Day</p> <p>Date</p>
--

1

National Youth day

12 January

2

Netajee Subhachandra Bose Jayenti

23 January

3

Republic Day

26 January

4

National Science Day

28 February

5

National Statistics Day

19 June

6

Patriots' Day

13 August

7

Independence Day

15 August

8

Teachers' Day

5 September

9

Gandhi Jayanti

2 October

10

Indian Constitutional Day

26 November

11

National Mathematics Day

12 December

International Commemorative Days

S1 No

Event/Day

Date

1

International Mother Language Day

21 February

2

International Womens' Day

8 March

3

International Pie Day

14 March

4

International Water Day

22 March

5

International Earth Day

22 April

6

International Mothers' Day

10 May

7

World Environment Day

5 June

8

International Yoga Day

21 June

9

World Population Day

11 July

10

World Ozone Day

18 September

11

United Nations Day

24 October

12

International Day for Elimination of Violence Against Woman

25 November

13

World AIDS Day

1 December

14

Human Rights' Day

10 December

Besides the above Days of National and International importance, other events/days are also organised from time to time.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Best Practices
1. Title of the Practice: 'Students' performance in sports'
1. Objectives of the Practice
 1.To nurture and fostered a positive thinking. 2.To grow physically and intellectually. 3.To develop more Skills and Mental Alertness through their participants. 4.To learn teamwork and self-discipline.

Thoubal College is benefitted with a mini sports complex. The

Indoor Stadium of the College, funded by UGC is a practicing home of various sports events where our students plays regularly and can expose their talent to the State, National and International Levels. The Fitness Center of the college, funded by RUSA is the only mother cradle of practicing physique for our students. Mr. Chingthangkhomba Athokpam, participated in the 11th Men's Junior/Masters/Divyang National Body Building Championship, 2021 held at Ludhiana, Punjab and he placed First Position in 70 kg category.

(B) Best Practices 2 1.Title: Environmental Activities
2.Objectives - 1.To bring the Campus Green through tree plantation. 2.Preserve rare herbal plant species as a part of Botanical Garden. 3.To promote waste recycling and management. 4.To keep the Campus Clean. 5.To create awareness among the students and neighbourhood community. 6.Institutional accountability towards society. 7.Maintenance of Eco-friendly Campus.

The College has two entrances and one Botanical Garden magnificently decorated with the green landscaping with pleasant trees. As per the guidelines of the Planning Committee and IQAC, it was decided to set up 'Water Harvesting Ponds to the conserve the water and utilize this in the summer to watering the newly planted trees and cultivated areas inside the campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since the academic session 2015-16, the college has been successfully running B Voc Degree Programme in two trades: 1.Food processing and engineering 2.Tourism and hospitality management After due assessment of skill component by the Sector Skill Council for Food Processing and Hotel Management - FICSI, New Delhi and THS - Gurgaon, Manipur University gives Diploma, Advanced Diploma and B-Voc Degree Certificates to those students who have completed one year, two years and three years respectively.

Students take up internship and hands-on-training in reputed industries like Thangjam Agro Industry, Classic Hotel, Imphal and other Milk Producing Industries. These generate excitement in the young minds to produce innovation and thus laying the stones for entrepreneurship. Some students have got placement in reputed hotels, hospitals etc. and even some have started their own entrepreneurships on food processing.

During 2017-18, another diploma course on food preservation technology for one year was introduced in the college as a vocational course on skill development under RUSA.

Thus, the traditional method of teaching learning has been transformed into skill related innovation process. With the implementation of NEP 2020, this college will be a very promising multi-disciplinary institute having Arts, Science, Vocational and teachers training courses.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To systematize collection and analysis of data relevant for preparation of AQAR so that timely submission of report can be initiated.
2. To strengthen the role of mentor-mentee relations existing between the teacher and student community.
3. Focus should be forwarded toward the employability of the students.
4. Propose and encourage faculty in research and personality development.